SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

UDAY MEMORIAL B.ED.COLLEGE

UDAY MEMORIAL B.ED. COLLEGE KEDAL, P.O. - NEORI VIKAS, KANKE,
DIST. - RANCHI, JHARKHAND
835217
Uday Memorial B.Ed. College

SSR SUBMITTED DATE: 15-05-2024

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Uday Memorial B. Ed. College was founded by the Chairman **Shri Santosh Mahto**. This institution was established in the year 2012 aiming towards making higher studies easily accessible to all specially to rural people.

It is affiliated to Ranchi University, Ranchi and recognised by National Council for Teacher Education (NCTE) also approved under **section 2(f) of UGC Act, 1956** for B. Ed. Course and Under Jharkhand Academic Council, Ranchi and recognised by **National Council for Teacher Education (NCTE)** for D. El. Ed. Course. The college is run and managed by **Uday Memorial Charitable & Welfare Trust** founded in the year 2008.

The College is co-educational and at present capacity of 100 students for each academic year in B. Ed. Course. Uday Memorial B. Ed. College which began as a smart building today possess an efficient infrastructure which and well lit Classrooms, Separate Girls and Boys Common Room, Art and Craft Resource Centre, Music Resource Centre, Health and Physical Resource Centre, Science and Mathematics Resource Centre, ICT Resource Centre, Psychology Resource Centre, Language Lab., Library, Seminar Room, Multipurpose Hall and Spacious Ground.

The College has a well-stocked library possessing a rich collection of books and journals that cover the B. Ed. syllabus as well as reference book in various subjects.

We consider parents as important stakeholders in our attempt to provide quality and varied skill building techniques among students so that they learn to be happy and caring individual as well as committed citizens of India and the World at large. So it is very significant to be adequately equipped with resources that will teach a person about teaching and the different aspects associated with it.

The National Council for Teacher Education (NCTE) of Education Research and Training has been given different types of work covering approximately all aspect of teaching education and quality improvement in teaching education. The National Policy on Education (1986) (1992) and it revised version (2014) say that the teachers reflect the socio-culture philosophy of a society situated in the vicinity of Ranchi University, Ranchi.

Vision

- Academic integrity and accountability.
- Imbibe right attitudes, value, ideas & ideologies.
- Achieve academic excellence through hard work, critical thinking & effective decision making.
- Facilitate learning among the people through appropriate skill & methodologies.
- Exercise responsible leadership in the total formation of the pupils.
- Render selfness service to the community.
- Sincerity, dedication & team work.
- Activities that promote public good, democratic principles of freedom and justice.

Mission

- To trained the students through innovative instructional techniques & steer towards higher thinking.
- To provide experience-based learning for multifaceted development.
- To set standards for professional preparation of educational leaders.
- To foster innovative and responsible integration of technology in education.
- To instill the spirit of inquiry through research.
- Imparting & creating new knowledge.
- Inspires the students for lifelong learning and for reaching the unreached.
- All round development of the students and enhancement of employment potential in student.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Art of the facility infrastructure as per the requirement to meet the teaching learning process.
- Resource for Faculty.
- Solid Leadership of the Director and Principal.
- Co-operative Management.
- Green & Clean Campus.
- Renewable Energy.
- Rainwater Harvesting System.
- Solar Energy.
- Organized National and International Seminar.
- Organized Workshop.
- Publication.
- E-Library
- Power Backup
- Smart Classes Room
- Digital Board.
- Internet & Wi-Fi
- Pure Drinking Water
- Parking Space
- Canteen
- Organized Faculty and Student Exchange Programme

Institutional Weakness

- Lack of organizing National level sports activities
- Ph. D to be enhance
- Publication in UGC Care List in to be taken care of
- To Sign more Institutional tie-up
- Research work to be enhance

Institutional Opportunity

- To open M. Ed.
- To open More value added programme

Institutional Challenge

- To Accredited the college by NAAC
- To enhance placement
- To provide platform to the students for PPT presentation in different states and National Seminar

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college strictly follows the curriculum prescribed by the Ranchi University, Ranchi and gives its valuable input by participating in curriculum revision workshops and in the meetings of the Board of Studies. Here are certain "Quality Enhancing Academic Strategies" of our institution, which add value to the effectiveness of teaching learning process of prospective teachers. These are detailed as below: Induction meeting by the Academic Council headed by the Principal to plan out the detailed schedule of curricular and co-curricular activities in the session. Daily Planners are maintained by the staff members, in which they enter their weekly planning, and the head of the institution does periodic reviews and if any drawback is traced, it is reported to the concerned person for remedial purposes. National level workshops / seminars are organized to discuss the revision of curriculum construction as per the requirements of the contemporary global world.

Moral & Value Education is an integral part of our curriculum. Classes are held twice a week and review is taken by the head of the institution. Outcome Based Education (OBE) is in practice and Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are clearly defined across programmes. While planning, institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all Programs offered by the institution, which are stated and communicated to teachers and students through the college Website of the Institution, clearly stated in the Prospectus. The Principal orients the students and faculty at the beginning of the session. Seven value added courses were offered in the last five years for imparting soft skills, teaching skills, research skills, transferable and life skills in students and students were motivated and encouraged to undergo self-study courses. Uday Memorial B.Ed College has a structured feedback mechanism for collecting and analyzing feedbacks from the stakeholders - students, teachers, employers, alumni and parents, practice teaching schools towards improving the curriculum and teaching learning process.

Teaching-learning and Evaluation

Teaching learning process is the heart of entire education process. It includes the sharing of knowledge, skills, experiences, attitudes mindsets from teacher to the students and in some cases from students to teacher also. We at Uday Memorial B. Ed College, Ranchi adopt a student centric approach regarding teaching learning process. As this criterion relates to how the course is either assigned by the University is fully completed or enriched by an institution, with the vision & Mission statement, based on the certain academic flexibility. It also considers the different traditional as well as innovative practices used in teaching learning. As the B Ed program is of 2 years duration, it is divided into 2 parts, i e part first and part second.

Infrastructure and Learning Resources

The institution has all adequate facilities for Teaching-Learning. The college campus has a total land area of about 1.0 acres. Built up Area is about 4000 Sq. M. The College library is partially automated. The teachers and students have access to e- journals subscribed by the college library; e-books purchased by the college library and can have access to e- resources (e-journals and e-books) through INFLIBNET, the membership of which is renewed on annual basis by the college. The ICT facilities are updated regularly with recent developments to meet the new demands as per changes in the technology and society. Facilities The College has established systems and procedures for maintaining and utilizing facilities. College Advisory and Development Committee is responsible for the overall planning and development of the college. Requirements for Physical, Academic, and supports facilities for new purchases and maintenance of old is collected regularly under the guidance of above said committees and Stakeholders? suggestions are also considered. Student Support and Progression Students are exposed to a range of capability building and skill enhancement activities. A number of student support facilities such as Vehicle Parking, Common rooms, recreational facility. First aid and medical aid, Safe drinking water, Canteen etc. and separate toilets for girls as well as for disabled are available. The Institution provides additional support to needy students through fee concession; student welfare officer is appointed who takes care of student welfare and placement Officer is appointed to take care of the Placement Cell. In addition to it, the students are also provided with guidance in national level examinations like NET / STET / TET/ CTET and the percentage of students qualifying in these examinations has been increasing remarkably during the last five years. Active Student council and student representatives in different bodies play a proactive role in the institutional functioning.

Student Support and Progression

In student Support and Progression Uday Memorial B. Ed College has extended its support in different ways as follows:-

1. Traditional way of teaching with the help of blackboard and chalk is used on regular basis.
2. Different tools of ICT are used for different subject specific areas.
3. Power Point presentations are prepared by teacher educators during their classroom sessions and student teachers are asked to prepare their own.
4. Classroom environment is made in such a way that the learning of the student teachers will be effective i.e. through positive classroom interactions and analyzing them.
5. Learning Management System like MOODLE is used effectively to share learning materials and tests also.
6. Different Models of Teaching like Advance Organiser Model, Concept Attainment Model, Role Playing Model, Inquiry Training Model etc are used in the classroom, so as to give student centric Learning experiences and to clear the concepts effectively.
7. The students are placed in different schools for practice teaching sessions and internship program to get live experience of administering a school.
8. The students are provided with different sessions on assignments and preliminary examination prior to the university annual examination.
9. The students are provided with all kinds of necessary learning material in the form of textbooks, Reference books, periodicals, research journals, encyclopaedia, manuscripts etc, so as to keep them in line with the developments around.
10. The results of assignments, preliminary examination.

Governance, Leadership and Management

This criteria helps to gather data on different points like planning, recruitment, training, performance evaluation and finance management etc. The participative management process and creative administration of human and material resources are relevant here. We at Uday Memorial B.Ed College, Ranchi are quite conscious about the quality aspect in education.

1. Institute has an MIS to collect select integrate and communicate data and information on the Educational and administrative aspects of the institution.
2. The institutional office and other departments work on the principles of participation, equality, transparency, efficiency, hierarchy, uniformity of command.
3. Academic and administrative planning is done strategically.
4. We have a mechanism for redressed of grievances of different stakeholders like faculty, students and others.
5. The trust members involve in different activities conducted by institution and motivate the institution
6. Financial resources of the institution are allocated and used effectively
7. Income and expenses of the institution are audited by certified auditor appointed by the trust for every financial year.
8. The trust gives equal opportunity to all the institutions and helps to perform in an effective way
9. Trust works through its governing Council and the institution works through different committees composed and operated.
10. Important committees like Internal Complaint Committee (ICC) , IQAC , College Development Committee (CDC) , Redressed committees, etc are active.
11. The institution provides the mechanism of GFM (Guardian Faculty Member) , to address the student related issues.

Institutional Values and Best Practices

This criteria focuses on the special efforts of an institution values and the best practices conducted by it Trust. The Institution believes in changing the society with technology and attaining the economic prosperity through education. To full-fill this object by the trust every one works in the specific direction given by the trust.

1. Registration is ready to foster an environment of creativity, innovation and quality improvement in different aspects of education
2. The institution caters to inclusive practices and better stakeholder relationships.
3. The institution exhibit sensitivity to changing educational social and market demands.
4. Institution plans and adopts the quality management strategies in all educational and administrative aspects.
5. The institution attempts to provide value based education social justice, social responsibility and good citizenship among the student teachers.
6. Institution provides different value added courses for all round development of students.
7. Institution takes care of outcome based education and provides different practices related to it.
8. The institution provides an opportunity to students to express their views, opinions, feelings, on different platforms.

Research and Outreach Activities

Uday Memorial B. Ed. College is under Uday Memorial Charitable & Welfare Trust. The college was established in the year 2012. There are 6 Faculties are having Ph. D. Principal of the institution is also ph. D. holder. Number of faculties members are having publication in research journals, seminar proceeding with ISSN and ISBN no. The institution organized many workshop and seminar related to research.

When we talk about outreach activates from the inception till date within this fourteen academic year Uday Memorial B.Ed. College has organised different outreach activities and adopted near by villages and organised blood donation camp, medical health check-up, Swatch Bharat Abhiyan, Road Safety, Election Awareness, Adult Education, Beti- Bachao- Beti- Padhao Abhiyan, Aids Awareness under the NSS unit.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	UDAY MEMORIAL B.ED.COLLEGE
Address	Uday Memorial B.Ed. College Kedal, P.O. - Neori Vikas, Kanke, Dist. - Ranchi, Jharkhand
City	Ranchi
State	Jharkhand
Pin	835217
Website	[Uday Memorial B.Ed. College](#)

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Chandan Kumar Pankaj	0651-6571874	7739691796	-	umbedcollege@gmail.com
IQAC / CIQA coordinator	Swati Anjana Toppo	-	8102429632	-	swatitoppo058@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Jharkhand	Ranchi University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	04-01-2018	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	View Document	29-09-2012	139	Date of Validity is not mentioned in the Certificate of NCTE

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Uday Memorial B.Ed. College Kedal, P.O. - Neori Vikas, Kanke, Dist. - Ranchi, Jharkhand	Rural	1	4000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BEd,Eduction,	24	GRADUATION	English,Hindi	100	100

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				15			
Recruited	1	0	0	1	0	0	0	0	5	10	0	15
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

	Non-Teaching Staff			
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	3	5	0	8
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	3	1	0	4
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	1	5	0	7
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	4	3	0	7
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	23	2	0	0	25
	Female	73	2	0	0	75
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	2	4	0	1
	Female	1	5	1	0
	Others	0	0	0	0
ST	Male	6	7	7	35
	Female	38	19	35	6
	Others	0	0	0	0
OBC	Male	2	13	10	15
	Female	18	26	28	29
	Others	0	0	0	0
General	Male	2	6	0	3
	Female	12	20	19	11
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		81	100	100	100

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The objective of the NEP-2020 is to make the students of Uday Memorial B. Ed College, Ranchi a responsible citizens of the society. We have organized ONE-DAY WORKSHOP on 29.03.2022 to make our faculty aware about the NEP-2020.Subsequently, While focusing on VALUE BASED EDUCATION our day starts with morning assembly and prayer in which we share good thoughts based on morality. We have conducted classes regarding NEP -2020 for the students.
2. Academic bank of credits (ABC):	Academic Bank Credit is an educational opportunity for students. Due to this students will be able to study subjects as per their need and based on their interest and they will also be able to enter, exit and re-enter any course. This will provide a stress free environment to the students for learning. We have followed the guidelines of Ranchi University. According to this, Academic Bank of Credit has been implemented and further information about creating account has been given to the students. It contains full details of our student's achievements they will be able to use them throughout their life.
3. Skill development:	For skill development of children, we make them practice micro teaching workshops. They are also given exposure to Teaching Learning Models so that they can learn how much they can take charge of their teaching skills in their classroom. Also, from time to time, under the placement cell, we call the team of management and teachers of various schools and give them placement opportunities. PPT and digital classroom are also used in the class from time to time to develop communication skills, develop personality and good teaching skills among the students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	From time to time, cultural activities are organized in Uday Memorial B. Ed College on the basis of which we give full importance to the respect of Indian languages. We have adopted Uday Nagar, Neemtand, village- Kedal, Ranchi under the National Service Scheme. We have a language lab for language development. We go there and talk to the community in the local language and make them aware through programs based on local languages of Jharkhand to commemorate Sanskrit Day, Hindi Day and Tribal Day. Students are given complete freedom to use and learn Indian languages.

5. Focus on Outcome based education (OBE):	Our students are given knowledge of various teaching skills through seminars, workshops and practical project based learning. They are sent to various schools for internship so that they can gain practical understanding of teaching skills.
6. Distance education/online education:	We have also kept the concept of online classes alive and hence have organized webinars on various topics like Science Day, Skill Development, Finance Literacy, Yoga and Meditation etc.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Electoral Literacy Club (ELC) has been set up in the College. Students of are College went to near by village for Vote awareness among the villagers.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes Members are appointed by the College.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	1. In our College according to ELC students of our college were given instructions and awareness by the Principal and Faculties. 2. Students of our College were motivated to give awareness to the villagers and so a programme was organised for vote awareness.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Socially relevant initiatives taken by College is Village Survey and showing Nukkad-Natak for the Vote awareness.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Form 6 is distributed among the Students who are yet to be enrolled as voters in the electoral roll.

Extended Profile

1 Students

1.1

Number of students on roll year-wise during the last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
100	100	100	81	100

File Description	Document
Institutional data in prescribed format	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2

Number of seats sanctioned year wise during the last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
100	100	100	100	100

File Description	Document
Letter from the authority (NCTE / University / R	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.3

Number of seats earmarked for reserved category as per GOI/ State Govt. rule year wise during the last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
60	60	60	60	50

File Description	Document
Institutional data in prescribed format	[View Document](#)
Central / State Govt. reservation policy for adm	[View Document](#)

1.4

Number of outgoing/ final year students who appeared for final examination year wise during the last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
100	100	100	81	100
File Description			Document	
List of final year students with seal and signat			[View Document](#)	
Institutional data in prescribed format			[View Document](#)	

1.5

Number of graduating students year-wise during last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
100	100	100	81	100
File Description			Document	
Institutional data in prescribed format			[View Document](#)	
Consolidated result sheet of graduating students			[View Document](#)	

1.6

Number of students enrolled(admitted) year-wise during the last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
100	100	100	81	100
File Description			Document	
Institutional data in prescribed format			[View Document](#)	
Enrollment details submitted to the state / univ			[View Document](#)	

2 Teachers

2.1

Number of full time teachers year wise during the last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
16	14	15	15	15

File Description	Document
Institutional data in prescribed format	[View Document](#)
Copy of the appointment orders issued to the tea	[View Document](#)

2.2

Number of Sanctioned posts year wise during the last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
16	16	16	16	16

File Description	Document
University letter with respect to sanction of p	[View Document](#)

3 Institution

3.1

Total expenditure excluding salary year wise during the last five years (INR in lakhs)..

2022-23	2021-22	2020-21	2019-20	2018-19
16239058	7366931	2931395	2755005	755362

File Description	Document
Audited Income Expenditure statement year wise d	[View Document](#)

3.2

Number of Computers in the institution for academic purposes..

Response: 60

File Description	Document
Invoice bills of purchase of computers	[View Document](#)
Copy of recent stock registers	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Planning

1.1.1

Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation.

Response:

It is known, that the Curriculum is the mirror of the Syllabus designed by the University. It is essential for teaching and learning, so that every student has access to rigorous academic experiences.

In five stages Curriculum planning takes place, which include framing, lesson planning, implementation, monitoring, and evaluation. Curriculum includes the theoretical as well as practical and games, sports, art, literacy, cultural activities etc. Institute helps in progress the students all round development/personal development which supported in curricular activities.

The principal as well as the Management/were regular/weekly/monthly review the developments per the need of students. The curriculum committee is empowered with the right to make recommendations on the programme planned way. Faculties are responsible for the programme planning .The committee reviews and makes recommendations on prospects for adding, expanding, deleting or changing program and courses given by our Institution. Curriculum is the overall activities which are done by students. It has three components—Objective, Content, Learning outcomes.Curriculum is designed for the understanding and competency of students for the purpose of developing thinking , and socially responsible citizens of society .

The time table of classes and activities are organized and teachers and are suitable for who took class at particular hours. Institutions provides not only theoretical knowledge but also practical experiences .The students are also supported with the help of games, sports, art literacy and cultural activities etc., which matter is all round development.

Our institution helps in character development, physical development; creativity etc. so allover development of personality is supported by the mentorship and through curricular activities.

The weekly meeting is organized with the support of the Management and the College Committee, for the annual academic growth and review the classes. The Principal and management discussed and planned the innovative ideas for students development. The Institution followed the Ranchi University, Ranchi syllabus.

File Description	Document
Plans for mid- course correction wherever needed for the last completed academic year	[View Document](#)
Plan developed for the last completed academic year	[View Document](#)
Details of a. the procedure adopted including periodicity, kinds of activities, b. Communication of decisions to all concerned c. Kinds of issues discussed	[View Document](#)
Paste link for additional information	[View Document](#)

1.1.2

At the institution level, the curriculum planning and adoption are a collaborative effort;

Indicate the persons involved in the curriculum planning process during the last completed academic year

1. **Faculty of the institution**

2. **Head/Principal of the institution**

3. **Schools including Practice teaching schools**

4. **Employers**

5. **Experts**

6. **Students**

7. **Alumni**

Response: A. Any 5 or more of the above

File Description	Document
Meeting notice and minutes of the meeting for in-house curriculum planning	[View Document](#)
List of persons who participated in the process of in-house curriculum planning	[View Document](#)
Data as per Data Template	[View Document](#)
A copy of the Programme of Action for in-house curriculum planned and adopted during the last completed academic year	[View Document](#)

1.1.3

While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes(CLOs) for all Progammes offered by the institution, which are stated and communicated to teachers and students through

1. **Website of the Institution**

2. **Prospectus**

3. **Student induction programme**

4. **Orientation programme for teachers**

Response: A. All of the above

File Description	Document
Report and photographs with caption and date of teacher orientation programmes	[View Document](#)
Report and photographs with caption and date of student induction programmes	[View Document](#)
Prospectus for the last completed academic year	[View Document](#)
Data as per Data Template	[View Document](#)
URL to the page on website where the PLOs and CLOs are listed	[View Document](#)
Paste link for additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

Response: 100

1.2.1.1 **Number of optional/ elective courses including pedagogy courses offered programme - wise during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
27	28	27	25	29

1.2.1.2 **Number of optional / elective courses including pedagogy courses programme wise as per the syllabus during the last five years..**

2022-23	2021-22	2020-21	2019-20	2018-19
27	28	27	25	29

File Description	Document
Data as per Data Template	[View Document](#)
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	[View Document](#)
Academic calendar showing time allotted for optional / electives / pedagogy courses	[View Document](#)
Paste link for additional information	[View Document](#)

1.2.2

Average Number of Value-added courses offered during the last five years

Response: 96.2

1.2.2.1 **Number of Value – added courses offered during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
100	100	100	81	100

File Description	Document
Data as per Data Template	[View Document](#)
Brochure and course content along with CLOs of value-added courses	[View Document](#)
Paste link for additional information	[View Document](#)

1.2.3

Percentage of Students enrolled in the Value-added courses mentioned at 1.2.2 during the last five years

Response: 100

1.2.3.1 **Number of students enrolled in the Value – added courses mentioned at 1.2.2 during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
100	100	100	81	100

File Description	Document
Upload any additional information	[View Document](#)
List of the students enrolled in the value-added course as defined in 1.2.2	[View Document](#)
Course completion certificates	[View Document](#)
Paste link for additional information	[View Document](#)

1.2.4

Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through

1. **Provision in the Time Table**
2. **Facilities in the Library**
3. **Computer lab facilities**
4. **Academic Advice/Guidance**

Response: A. All of the above

File Description	Document
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses	[View Document](#)
Document showing teachers' mentoring and assistance to students to avail of self-study courses	[View Document](#)
Data as per Data Template	[View Document](#)
Paste link for additional information	[View Document](#)

1.2.5

Percentage of students who have completed self-study courses (online /offline, beyond the curriculum) during the last five years

Response: 100

1.2.5.1 **Number of students who have completed self-study course(s) (online /offline, beyond the curriculum) during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
100	100	100	81	100

File Description	Document
List of students enrolled and completed in self study course(s)	[View Document](#)
Data as per Data Template	[View Document](#)
Certificates/ evidences for completing the self-study course(s)	[View Document](#)
Paste link for additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Curriculum of the Institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas

Response:

UDAY MEMORIAL B. ED. COLLEGE

KEDAL, NEORI VIKAS, RANCHI

The participation of students in these types of programme is for the development of creativity and Self Developmental Courses.

This is to increase the capability of each and every student's ability of livelihood for the betterment of them self:-

Students participated in following activities such as:-

1. Rangoli Making
2. Painting
3. Art & Craft
4. Tailoring
5. Diya Making
6. Hear style
7. Nail Paint
8. Face Painting
9. Wall painting
10. T-Shirt Painting
11. Use full items from waste Material
12. Mehandi Making

File Description	Document
Photographs indicating the participation of students, if any	View Document
List of activities conducted in support of the above	View Document
Documentary evidence in support of the claim	View Document
Paste link for additional information	View Document

1.3.2

Institution familiarizes students with the diversities in school system in India as well as in an international and comparative perspective.

Response:

UDAY MEMORIAL B. ED. COLLEGE, RANCHI, JHARKHAND

FAMILIARIZES STUDENTS WITH THE DIVERSITIES IN SCHOOL SYSTEM IN INDIA

The institution familiarizes students with the diversities in school system in India. At the educational level, diversity refers to all different students, no matter what their personal traits, national origin, social or economic backgrounds are. It is strongly connected to the notions of intercultural and multicultural education. NCTE provides curriculum and support and technical assistance to schools in India.

The college incorporates lesson plans that account for all forms of diversity. Students work better in a diverse environment and improve their performance enabling them to concentrate and push themselves further when there are people of other backgrounds working alongside them Students feel safer when they are educated in a diverse setting.

There are benefits associated with diversity in education, but the outcomes for students depend on how much diversity is acknowledged in a classroom setting. Our administration readies graduates for promoting and teaching diversity as a means of accepting it. Our institute develops learning skills to build communities promoting diversity and employing human resource functions such as recruitment and orientation.

Our institute considers education as a continuous learning process and not a formality. Updating the education system according to new trends and technologies. The Institution sends its B.Ed. students to JAC board schools for their internship, so that they are acquainted with the different boards. We organize workshops for the students, where resource persons, who are our alumnus, are invited to address the students.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Action plan indicating the way students are familiarized with the diversities in Indian school systems	[View Document](#)
Paste link for additional information	[View Document](#)

1.3.3

Students derive professionally relevant understandings and consolidate these into professional acumen from the wide range of curricular experiences provided during Teacher Education Programme

Response:

Students connect knowledge most effectively in active classrooms where they negotiate understanding through interaction and varied approaches. Students are the nation builder, brain stormer, so they learn in college to connect new knowledge with previous knowledge and concepts that they already know, thereby constructing new meanings. Students connect knowledge most effectively in active classrooms where they negotiate understanding through interaction and varied approaches.

Teachers are aware that students as novice learners often possess less development or incomplete conceptual framework. The teachers help and encourages to students to access and clarify prior knowledge, facilitate social environment through active learning activities that interconnect ideas and vary approaches to knowledge and invite students to reflect, courses and roadmaps. The teachers provide scope to open lesson with content that students already know or ask students to perform brief exercises like brainstorming that make the class's pooled knowledge public.

When the clear transition are provided lecturing can build knowledge more effectively while the simple use of whiteboard or chalkboard to list topics, a schedule or connected ideas can help students build conceptual understanding. The teachers encourage students to discover ideas on their own by making predictions. This encourages the possibilities that student will offer incorrect, inaccurate or misguided responses at time. This builds a learning culture. The teachers demonstrate to students how they think through the previous knowledge.

UDAY MEMORIAL B. ED. COLLEGE, RANCHI Our College organized 'A Two Days' workshop to prepare the students of B.Ed. to manage digital technology in teaching - learning process. Dr. Chandan Kumar Pankaj takes the initiative this programme, he is a eminent experienced personality who shared his views on advantages of digital technology in education for sustainable development.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Any other relevant information	[View Document](#)
Paste link for additional information	[View Document](#)

1.4 Feedback System

1.4.1

Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders.

Structured feedback is obtained from

1. Students
2. Teachers
3. Employers
4. Alumni
5. Practice teaching schools/TEI

Response: A. All of the above

File Description	Document
Sample filled-in feedback forms of the stake holders	[View Document](#)
Paste link for additional information	[View Document](#)

1.4.2

Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Stakeholder feedback analysis report with seal and signature of the Principal	[View Document](#)
Action taken report of the institution with seal and signature of the Principal	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average Enrollment percentage of students during the last five years..

Response: 96.2

File Description	Document
Document relating to Sanction of intake from University	[View Document](#)
Data as per Data Template	[View Document](#)
Approved admission list year-wise/ program-wise	[View Document](#)
Approval letter of NCTE for intake for all programs	[View Document](#)
Any other relevant information	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the last five years..

Response: 136.93

2.1.2.1 **Number of students enrolled from the reserved categories during last five years..**

2022-23	2021-22	2020-21	2019-20	2018-19
88	81	74	67	84

File Description	Document
Data as per Data Template	[View Document](#)
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	[View Document](#)
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	[View Document](#)

2.1.3

Percentage of students enrolled from EWS and Divyangjan categories during last five years

Response: 0.21

2.1.3.1 **Number of students enrolled from EWS and Divyangjan categories during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	1	0	0

File Description	Document
List of students enrolled from EWS and Divyangjan	[View Document](#)
Data as per Data Template	[View Document](#)
Certificate of EWS and Divyangjan	[View Document](#)

2.2 Honoring Student Diversity

2.2.1

Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students..

Response:

With the progress and advanced development of Uday Memorial B.Ed. College, a new identity of learners is being identified as per their academic output. Under the aegis of the Faculty of Admission Committee of the college, the new talents are screened based on their prior educational qualification. And their performance, special attention is given to slow learners, and their progress is also evaluated from

time to time. Additionally, slow learners are identified based on their previous degrees such as intermediate or graduate and other degrees. They are identified in the first induction program after admission. On University Question the best practices are followed to face them in the examination. So that their doubts are resolved as per the time appropriate students are allowed to be divided into small groups. In some cases, they also provide additional remedial classes to the students as well as give special emphasis on the following types of assignments and project work so that the students get a new and better understanding of how to achieve good results and excel in their academic performance. To be able to make. Along with having complete information about how to get the degree smoothly, teachers also ensure completion of the work by taking consultation.

File Description	Document
The documents showing the performance of students at the entry level	View Document
Documentary evidence in support of the claim	View Document

2.2.2

Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through

1. **Mentoring / Academic Counselling**

2. **Peer Feedback / Tutoring**

3. **Remedial Learning Engagement**

4. **Learning Enhancement / Enrichment inputs**

5. **Collaborative tasks**

6. **Assistive Devices and Adaptive Structures (for the differently abled)**

7. **Multilingual interactions and inputs**

Response: B. Any 4 of the above

File Description	Document
Reports with seal and signature of Principal	View Document
Relevant documents highlighting the activities to address the student diversities	View Document
Photographs with caption and date, if any	View Document
Data as per Data Template	View Document

2.2.3

There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students

Response: Whenever need arises due to student diversity

File Description	Document
Reports with seal and signature of the Principal	[View Document](#)
Relevant documents highlighting the activities to address the differential student needs	[View Document](#)
Photographs with caption and date	[View Document](#)

2.2.4

Student-Mentor ratio for the last completed academic year

Response: 6.67

2.2.4.1 **Number of mentors in the Institution**

Response: 15

File Description	Document
Relevant documents of mentor-mentee activities with seal and signature of the Principal	[View Document](#)
Data as per Data Template	[View Document](#)

2.3 Teaching- Learning Process

2.3.1

Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning

Response:

The college organizes various orientation programs for students in the form of workshops and seminars, providing all types of learners an opportunity to boost their knowledge, creativity, critical thinking, and problem-solving abilities.

Each group of 10 to 12 students is formed in front of each teacher for proper interaction where students

are encouraged to put forward their problems without any hesitation and get solutions.

Education is adopted through Google Meet and Zoom apps from time to time for students living in remote areas, also this college offers a variety of CCE assessments and ranking grades based on personal knowledge.

As a matter of best practices, all the teachers are aware of introducing new innovative methods in the daily teaching-learning process and conduct departmental seminars regularly with the help of smart boards and LCD projectors. Students are also allowed to present their papers with the help of the latest teaching-learning tools.

As per the new teaching-learning methodology, both learners and consultants have to keep themselves updated with the current technological trends. Both students and faculty members visit various educational sites and download new innovative results to enhance their knowledge.

File Description	Document
Course wise details of modes of teaching learning adopted during last completed academic year in each Programme	View Document
Link for additional information	View Document

2.3.2

Percentage of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha, e-Learning Resources and others during the last five years

Response: 100

2.3.2.1 **Number of teachers integrating ICT for effective teaching with Learning Management Systems (LMS), e-Learning Resources and others excluding PPT..**

2022-23	2021-22	2020-21	2019-20	2018-19
16	14	15	15	15

File Description	Document
Data as per Data Template	View Document
Link of LMS	View Document

2.3.3

Students are encouraged to use ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning including on field practice..

Response: 100

2.3.3.1 **Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, for the last completed academic year**

Response: 100

File Description	Document
Programme wise list of students using ICT support	[View Document](#)
Landing page of the Gateway to the LMS used	[View Document](#)
Documentary evidence in support of the claim	[View Document](#)
Data as per Data Template	[View Document](#)
Any additional Links	[View Document](#)

2.3.4

ICT support is used by students in various learning situations such as

1. **Understanding theory courses**
2. **Practice teaching**
3. **Internship**
4. **Out of class room activities**
5. **Biomechanical and Kinesiological activities**
6. **Field sports**

Response: A. Any 4 or more of the above

File Description	Document
Lesson plan /activity plan/activity report to substantiate the use of ICT by students in various learning situations	[View Document](#)
Data as per Data Template	[View Document](#)
Link of resources used	[View Document](#)

2.3.5

Continual mentoring is provided by teachers for developing professional attributes in students

Response:

To the Continuous guidance is provided by teachers to develop professional qualities in students. Open communication and career development are encouraged for faculty's effectiveness in teaching and advising students.

Select mentors based on student achievement and engagement who demonstrate a positive attitude, provide support during difficult times, and use their personal understanding and personal experience to guide learners.

Openness to faculty's effectiveness in teaching advising and career development to students is encouraged.

The college provides an attractive working environment conducive to the overall development of the faculty as well as student teachers.

A mentor to the personal, social, and academic success of all students, creating a classroom environment that maintains a clear and consistent existence as evidenced by the teacher's ability to model quality teaching practices.

Teachers are provided additional space to establish instructional relationships with students as per their needs and for the existence of a positive organizational culture. They can feel free to give any remedial suggestions to the students.

Interested in working as a teacher, they have been provided with audio-visual aids, LCD projectors, digital libraries and many technological products to make learning efficient and effective.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Link for additional information	[View Document](#)

2.3.6

Institution provides exposure to students about recent developments in the field of education through

1. **Special lectures by experts**

2. **'Book reading' & discussion on it**

3. **Discussion on recent policies & regulations**

4. **Teacher presented seminars for benefit of teachers & students**

5. **Use of media for various aspects of education**

6. **Discussions showcasing the linkages of various contexts of education- from local to regional to national to global**

Response: A. Any 5 or more of the above

File Description	Document
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View Document
Documentary evidence in support of the selected response/s	View Document
Data as per Data Template	View Document
Link for additional information	View Document

2.3.7

Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students..

Response:

The teaching-learning process nurtures creativity, and innovation to initiate a problem-solving approach in the students. Teachers encourage individuality both at work and outside the work to make learning more interesting, exciting, and effective. The institution aims to build intellectual and thinking skills through analytically constructed brainstorming sessions. Art and craft, drama activities to promote the spirit of adventure, National and International days like Independence Day, Holi, Christmas, etc. Social service, poetry conferences, yoga, charity camps, and awareness programs are included as part of our curriculum.

Such practices are innovative which helps each student be more intellectually strong. It also helps the students to enhance their thinking capacity by giving them more independence and to stand alone on any platform to excel.

The faculty member as a Mentor teaches every student about the reality of life, teaches the student about how to succeed in every mode of life, teaches how to behave with the elders, teaches how to give affection to the younger, how to serve the poor needy person in the society.

The student also learns from the institution how to be a successful teacher in their professional career.

File Description	Document
Documentary evidence in support of the claim	View Document
Link for additional information	View Document

2.4 Competency and Skill Development

2.4.1

Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include

1. **Organizing Learning (lesson plan)**
2. **Developing Teaching Competencies**
3. **Assessment of Learning**
4. **Technology Use and Integration**
5. **Organizing Field Visits**
6. **Conducting Outreach/ Out of Classroom Activities**
7. **Community Engagement**
8. **Facilitating Inclusive Education**
9. **Preparing Individualized Educational Plan(IEP)**

Response: A. Any 8 or more of the above

File Description	Document
Reports of activities with video graphic support wherever possible	[View Document](#)
Documentary evidence in support of the selected response/s	[View Document](#)
Data as per Data Template	[View Document](#)
Link for additional information	[View Document](#)

2.4.2

Students go through a set of activities as preparatory to school-based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as

1. Formulating learning objectives

2. Content mapping

3. Lesson planning/ Individualized Education Plans (IEP)

4. Identifying varied student abilities

5. Dealing with student diversity in classrooms

6. Visualising differential learning activities according to student needs

7. Addressing inclusiveness

8. Assessing student learning

9. Mobilizing relevant and varied learning resources

10. Evolving ICT based learning situations

11. Exposure to Braille /Indian languages /Community engagement

Response: A. Any 8 or more of the above

File Description	Document
Reports and photographs / videos of the activities	[View Document](#)
Documentary evidence in support of each selected activity	[View Document](#)
Data as per Data Template	[View Document](#)
Attendance sheets of the workshops/activities with seal and signature of the Principal	[View Document](#)
Link for additional information	[View Document](#)

2.4.3

Competency of effective communication is developed in students through several activities such as

1. **Workshop sessions for effective communication**
2. **Simulated sessions for practicing communication in different situations**
3. **Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur'**
4. **Classroom teaching learning situations along with teacher and peer feedback**

Response: A. All of the above

File Description	Document
Details of the activities carried out during last completed academic year in respect of each response indicated	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.4

Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses

1. **Teacher made written tests essentially based on subject content**
2. **Observation modes for individual and group activities**
3. **Performance tests**
4. **Oral assessment**
5. **Rating Scales**

Response: A. All of the above

File Description	Document
Samples prepared by students for each indicated assessment tool	[View Document](#)
Documents showing the different activities for evolving indicated assessment tools	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.5

Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of

1. **Preparation of lesson plans**

2. **Developing assessment tools for both online and offline learning**

3. **Effective use of social media/learning apps/adaptive devices for learning**

4. **Identifying and selecting/ developing online learning resources**

5. **Evolving learning sequences (learning activities) for online as well as face to face situations**

Response: A. All of the above

File Description	Document
Sample evidence showing the tasks carried out for each of the selected response	[View Document](#)
Documentary evidence in respect of each response selected	[View Document](#)
Data as per Data Template	[View Document](#)
Link for additional information	[View Document](#)

2.4.6

Students develop competence to organize academic, cultural, sports and community related

events through

> 1. **Planning and scheduling academic, cultural and sports events in school**
> 2. **Planning and execution of community related events**
> 3. **Building teams and helping them to participate**
> 4. **Involvement in preparatory arrangements**
> 5. **Executing/conducting the event**

Response: A. All of the above

File Description	Document
Report of the events organized	[View Document](#)
Photographs with caption and date wherever possible	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.7

A variety of assignments given and assessed for theory courses through

> 1. **Library work**
> 2. **Field exploration**
> 3. **Hands-on activity**
> 4. **Preparation of term paper**
> 5. **Identifying and using the different sources for study**

Response: B. Any 3 of the above

File Description	Document
Samples of assessed assignments for theory courses of different programmes	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.8

Internship programme is systematically planned with necessary preparedness..

Response:

Internship Programme

Internship programme is systematically planned with necessary preparedness.The college calendar gives temporary dates of commencement of internship programme. Staff meetings are conducted and time tables are prepared in detail. Internship programme is systematically planned according to the university

syllabus. The practicing schools are selected on the basis of the proximity of the pupil teachers? residence to the school, availability of basic infrastructural facilities and type of school (Government, aided, private, public). After the consent of school, the teacher in-charges of internship programme with the consent of head of the institution visit and meet with the school principals. The school teachers are requested by the faculty members for allotment of syllabus. The lists of pupil teachers are sent to the assigned school of teaching practice.

The students are allotted schools keeping in mind the medium of instruction, accommodating capacity and subject wise requirement of the schools. Before the commencement of internship, an orientation programme for one week is organized and detailed instructions are given to student-teachers. During Internship, the student-teachers are required to undertake A variety of activities relating to classroom teaching, classroom management, and organization of school- based and community based activities of teaching. The student-teachers are required to develop a repertoire of understandings, competencies, and skills. Lessons are observed by the teacher educators at regular intervals and our teacher educators verify whether the students rectify the correction given in the previous observation. All the lessons are observed by the mentor-teachers. Necessary instructions are given to the student teachers based on the feedback received. The task of teacher supervisor is to assess the pupil teachers? activities along with the guidance to be offered. The teacher supervisor evaluates the copies of the pupil teachers from time to time. The performance of the students is duly observed by the accompanying teacher in charge, school subject teachers and the peer group. The remarks are not recorded in a ritual manner but they are suggestive in nature for the further polishing of teaching skills of the prospective teachers. By the end of internship programme it is duly certified by the head of the practicing school. While planning internship programme the institutions takes care of providing exposure of variety of Schools to interns. Student teachers perform various internship activities in schools with systematic supervisory support and feedback from faculty as per university prescribed curriculum.

Average number of students attached to each school for internship during the lastcompleted academic year.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Any other relevant information	[View Document](#)
Link for additional information	[View Document](#)

2.4.9

Average number of students attached to each school for internship during the last completed academic year

Response: 2.27

2.4.9.1 **Number of schools selected for internship during the last completed academic year**

Response: 44

File Description	Document
Plan of teacher engagement in school internship	View Document
Internship certificates for students from different host schools	View Document
Data as per Data Template	View Document

2.4.10

Nature of internee engagement during internship consists of

1. **Classroom teaching**
2. **Mentoring**
3. **Time-table preparation**
4. **Student counseling**
5. **PTA meetings**
6. **Assessment of student learning – home assignments & tests**
7. **Organizing academic and cultural events**
8. **Maintaining documents**
9. **Administrative responsibilities- experience/exposure**
10. **Preparation of progress reports**

Response: A. Any 8 or more of the above

File Description	Document
Wherever the documents are in regional language, provide English translated version	View Document
School-wise internship reports showing student engagement in activities claimed	View Document
Sample copies for each of selected activities claimed	View Document
Data as per Data Template	View Document

2.4.11

Institution adopts effective monitoring mechanisms during internship programme.

Response:

The observation of practice teaching is a shared responsibility of the college and concerned school. All the classes taken by each pupil teacher are observed in different modes. The observation can be done by following means like peer observation, subject teacher in-charge observation, mentor teacher observation, feedback by students and teachers etc.

Role of Teacher Educators:

For monitoring purposes, at least one teacher educator is sent to each school. According to strength of pupil teachers it may be more than one. Teacher educator/s is the one who co-ordinates with school principal, school mentors and the internee students. The teacher is in constant touch with the school, visits the school intermittently. The school mentors also keep the college teachers informed about the performance of interns. Moreover, one or sometimes two students are made leaders of the group who also keep tab of time table adjustments or other aspects like any challenges they face in the school, they also keep the TEI?s teachers informed.

Role of School Principal:

During this internship program, the students are directly under the charge of the Principal of the school and discharge all duties assigned by him/her. School Principal on his/her part instruct their subject teachers whose classes are being taken by the interns to sit in the class while the intern is taking it so as to monitor and aid the intern in case, she faces any issues. They observe the class and give their feedback for better teaching learning process and also for the professional growth of interns. In addition to this college teacher and the school teachers along with their staff helps the intern to plan and organise curricular and co-curricular activities for the students. The internship is duly certified by the head of the practicing school after ensuring that each student has completed all the activities. An internship certificate is issued by the concerned school to each pupil teacher.

Role of School Teachers:

The pupil teachers are under the supervision of senior teachers of the school who act as mentors. The classroom performance is observed and evaluated by the mentors and suitable feedback and corrective measures are suggested to them. School teachers assign various duties to student teachers like checking of answer scripts, maintenance of attendance register, organization of co-curricular activities, correction of home-work notebooks, maintenance of classroom discipline etc.

Role of Peers:

Peers observe lessons delivered by each pupil teacher and provide feedback, which helps the pupil teachers to be aware of their strengths and weaknesses. Hence he/she can improve him/herself. During internship programme peer groups collectively performs various assigned duties of co-curricular events for its successful completion.

File Description	Document
Documentary evidence in support of the response	[View Document](#)
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.4.12

Performance of students during internship is assessed by the institution in terms of observations of different persons such as

1. **Self**
2. **Peers (fellow interns)**
3. **Teachers / School* Teachers**
4. **Principal / School* Principal**
5. **B.Ed Students / School* Students**

(* 'Schools' to be read as "TEIs" for PG programmes)

Response: A. All of the above

File Description	Document
Two filled in sample observation formats for each of the claimed assessors	[View Document](#)
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	[View Document](#)

2.4.13

Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include

1. **Effectiveness in class room teaching**
2. **Competency acquired in evaluation process in schools**
3. **Involvement in various activities of schools**
4. **Regularity, initiative and commitment**
5. **Extent of job readiness**

Response: A. All of the above

File Description	Document
Format for criteria and weightages for interns' performance appraisal used	[View Document](#)
Five filled in formats for each of the aspects claimed	[View Document](#)
Any additional Link	[View Document](#)

2.5 Teacher Profile and Quality

2.5.1

Percentage of fulltime teachers against sanctioned posts during the last five years

Response: 93.75

File Description	Document
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	[View Document](#)
Data as per Data Template	[View Document](#)

2.5.2

Percentage of fulltime teachers with Ph. D. degree during the last five years

Response: 60

2.5.2.1 **Number of full time teachers in the institution with Ph.D. degree during last five years**

Response: 9

File Description	Document
Data as per Data Template	[View Document](#)
Certificates of Doctoral Degree (Ph.D) of the faculty	[View Document](#)

2.5.3

Average teaching experience of full time teachers for the last completed academic year.

Response: 2.94

2.5.3.1 **Total number of years of teaching experience of full-time teachers for the last completed academic year**

Response: 47

File Description	Document
Copy of the appointment letters of the fulltime teachers	[View Document](#)

2.5.4

Teachers put-forth efforts to keep themselves updated professionally through

- **In house discussions on current developments and issues in education**
- **Sharing information with colleagues and with other institutions on policies and regulations**

Response:

As professional development in their field, teachers can be expected to process new knowledge relevant to their core professional practice and to update their knowledge regularly to improve their practice and meet new teaching demands. In this way, teachers should develop or update themselves.

1. The college is motivated to participate in conferences, workshops, and seminars for professional development to enlighten the teacher on the latest developments in the field of education.
2. Students are allowed to process and learn new information differently. Their experiential learning connects them to society and the community.
3. The college provides facilities to the facility members and staff to upgrade and also adopt new ways to meet the challenges from time to time.
4. The international Seminar was organized to update the facility members of our college and to enhance the knowledge among the students on digital technology.
5. The institute facilitates students to develop their innovative ideas into commercially viable products and work on innovative project ideas.

File Description	Document
Documentary evidence to support the claims	[View Document](#)
Link for additional information	[View Document](#)

2.6 Evaluation Process

2.6.1

Continuous Internal Evaluation(CIE) of student learning is in place in the institution

Response:

The College has a strong continuous internal evaluation system. The salient features being the monthly class tests of each subject, snap tests, during the class interactions, group discussions seminars and presentations by students and rubrics used for the evaluation of the same. The most important features of the CIE in the college are:

1. The different tools of internal assessment are enumerated in the academic calendar of the college and discussed by the principal in the staff meetings from time to time. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.
2. The internal assessment criteria of Uday Memorial B.Ed College, Ranchi is followed for the distribution of marks in each subject. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.

3. There is complete transparency in the internal assessment. The internal assessment once ready is displayed on the notice boards for the students and they can come and discuss with the teacher so to improve in the next semesters if there is a need.

4. Students maintain their Portfolios in student diaries, duly signed by their teacher in-charge, (attached as evidence) annually to keep the record of all their academic, co-curricular and extra-curricular activities and they are assessed internally on the basis of their portfolios. The internal assessment committee has face- to face interaction and confirm their participation in various activities as mentioned in their diaries.

5. Rubrics are employed by the teachers for the assessment of the seminars, projects and related class activities of the students.

6. Timely feedback is given to the students on the answers written by them. Elaborate discussion sessions on question papers are also conducted in the classrooms to enhance their performance. 7) On the basis of their achievement remedial and enrichment classes are held.

7. Mentoring/Tutorial support is provided to the students throughout the year.

8. There is a strong provision of answering question papers, attempting assignments and making presentations bilingually in order to provide a platform to the students to express themselves fully.

File Description	Document
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	[View Document](#)
Link for additional information	[View Document](#)

2.6.2

Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation

1. **Display of internal assessment marks before the term end examination**
2. **Timely feedback on individual/group performance**
3. **Provision of improvement opportunities**
4. **Access to tutorial/remedial support**
5. **Provision of answering bilingually**

Response: A. Any 4 or more of the above

File Description	Document
Documentary evidence for remedial support provided	[View Document](#)
Details of provisions for improvement and bi-lingual answering	[View Document](#)
Copy of university regulation on internal evaluation for teacher education	[View Document](#)
Annual Institutional plan of action for internal evaluation	[View Document](#)
Link for additional information	[View Document](#)

2.6.3

Mechanism for grievance redressal related to examination is operationally effective

Response:

The institution has a well-defined system in place to deal with examination related grievances under a grievance redressal cell. The examination committee also resolves any grievances related to examinations in timely manner.

The College displays internal assessment on display board where each student can view his / her total assessment marks at the end of each semester and can report discrepancies, if any, within a specified time period after which the marks are finally uploaded on the University portal. The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal assessment.

The evaluated papers related to internal examination consisting of class tests, assignments, projects, sessional work, presentations etc. are returned to students with detailed remarks and suggestions are provided for improvement. Students are given various opportunities to showcase their abilities, knowledge and creativity.

Uniqueness and originality are encouraged and promoted amongst the students. Any query of students regarding the feedback and evaluation is thoroughly addressed by the respective teachers. The marks are sent to the university only after each student has been given ample opportunity and time to review and register her complaint if any. In case of any error is detected in the final mark-sheet in spite of rigorous scrutiny, it is promptly reported to the University by the College, within time.

File Description	Document
Relevant documents reflecting the transparency and efficiency related to examination grievances with seal and signature of the Principal	[View Document](#)
Link for additional information	[View Document](#)

2.6.4

The Institution adheres to academic calendar for the conduct of Internal Evaluation

Response:

Academic calendar develops the environment of teaching learning and discipline. It binds all stake holders with a visionary programme throughout the year for all round development of the student teacher. Academic calendar is prepared by the Academic Committee of the College.

Before the commencement, **Uday Memorial B.Ed College, Ranchi** notifies an academic calendar for all the programs, which contains the date of commencement, total number of working days and holidays of the semester, Internship schedule and dates for semester-end examinations.

Uday Memorial B.Ed College, Ranchi follows the calendar issued by the University strictly and plans all its activities as per the dates mentioned in the calendar. The College prepares a College-level prospectus that includes details like Orientation Programs, cultural activities, internal exams, Celebration of special days, workshops, Pre- Internship and Practice Teaching schedules etc. All activities are conducted in adherence. Then the Academic calendar is forwarded to the IQAC.

The IQAC after giving its inputs in the calendar uploads it on the college website. In the beginning of the academic session the students are apprised of academic calendar and same is displayed on notice boards and at strategic locations. The College-level academic calendar helps faculty members to plan their respective course delivery. research work, academic and co-curricular activities. It facilitates them in supervising and monitoring the completion of the syllabus and extra-curricular activities are being planned by the faculty members.

File Description	Document
Academic calendar of the Institution with seal and signature of the Principal	[View Document](#)
Link for additional information	[View Document](#)

2.7 Student Performance and Learning Outcomes

2.7.1

The teaching learning process of the institution are aligned with the stated PLOs and CLOs.

Response:

Course learning outcomes are according to theUday Memorial B. Ed College, Ranchi for which the college is affiliated under Ranchi University. They are an essential component of the college's vision, mission, and objectives. The institution has effectively stated and disseminated the programme outcomes, program-specific results, and course outcomes. The goals of the B.Ed. programme aim to make education more comprehensive. Teachers, whose primary goal is not just the learning of knowledge but also the provision of experience for the students, application of this learned information through training practice,. Work experience of this nature can be accumulated from real life experiences. In addition, students will learn a variety of modern life skills, including logical reasoning, problem-solving, cognitive abilities, self-directed learning, etc. The learning objectives are presented in a variety of ways: At the beginning of academic year during orientation programme students are briefed about PLOs and CLOs . which are additionally prominently portrayed on college notice boards, college websites, and other seminars and conferences platform.

The CLOs and the PLOs are frequently shared at alumni gatherings, and concerned staff members share them in the classroom. Teacher educators also knowledgeable about the objectives for learning for each subject they are teaching. A number of stakeholders, especially the parents, are informed about the course outcomes of various value added courses being run by the institution from time to time, so that, they can persuade their wards towards skill- oriented and value-based courses. The college has a set mechanism in place to ensure that stated PLOs and CLOs are aligned throughout the semester by course teachers in the following ways: continuous internal assessments are performed regularly and student grades are recorded, helping to predict their academic progress. Appropriate teaching methods are used to achieve effective learning outcomes. Participation in various literary and cultural programs, competitive activites such as debates, idioms, essay writing contests, quizzes, test. etc. Participation in various classroom activities such as group discussions and seminars and also in extracurricular activities such as morning assembly, tree planting campaigns, awareness camps. etc.

- Participation in community activities such as the visits to orphanages, blood donation camp, old age home , Aids Awareness rally etc.
- End semester in house test and final exams also help ensure the concordance of stated results. Parents are informed on regular basis about the academic performance of their wards.
- Placement record, feedback from alumni regarding their job and excellence in various competitive exam sensures the alignment of stated PLOs and CLOs.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Link for additional information	[View Document](#)

2.7.2

Average pass percentage of students during the last five years

Response: 97.92

2.7.2.1 **Total number of students who passed the university examination during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
99	97	99	78	98

File Description	Document
Result sheet for each year received from the Affiliating University	[View Document](#)
Data as per Data Template	[View Document](#)
Certified report from the Head of the Institution indicating pass percentage of students programme-wise	[View Document](#)
Link for additional information	[View Document](#)

2.7.3

The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Response:

PROGRAMME LEARNING OUT COMES AND COURSE LEARNING OUT COMES

Uday Memorial B. Ed. College while planning its curriculum keep focus on programme and activities for all Programmer offered by the institution. By the help of this the teachers as well as students to know their objective for the course. It provides guidance to students of what they are expected to do. And it provides the broader aspect of understanding the curriculum to students and teachers, which are as follows:

1. To inculcate what students will gain from an educational experience.
2. To develop competencies among student teachers to select and using appropriate assessment strategies to facilitate learning.
3. Making changes in the curriculum to improve students' learning.
4. In advance, they will know how to evaluate.
5. To track their process and find out where they their progress and find out where they stand.
6. To describe to the students what is expected of them.
7. To assess how single course outcomes align with larger outcomes for the entire program.
8. Being able to interact with children from diverse social, economic and diverse   backgrounds.

Enabling students teachers to acquire the necessary qualifications for organizing learning experiences.

9. To develop the interesting level of students in their prospective field.
10. Objectives of preparing facility for the initial phase of education to develop skills for logical development of the learner.
11. To develop skills in all functional areas of education and management by providing many opportunities for experience based learning.
12. To develop professional teachers who are equipped with skills of competencies to address technical needs and global concerns.

Program Learning outcomes of B. Ed.

After completion of the B.Ed. program, the student teacher will be able to-

1. Develop skills regarding various role of teacher in facilitating learning.
2. Acquire basic understanding about new trends in education.
3. Acquire conceptual tools of sociological analysis and hands-on experience of engaging with diverse communities, children and schools.
4. Apply knowledge of the cultures, policies and practices that need to create an inclusive school.
5. Develop professional attitude towards teaching..
6. Analyse contexts and the relationship between school curriculum, policy and learning.
7. Develop a conceptual understanding about issues of diversity, inequality and marginalization in Indian society and the implications for education.
8. Use information and communication technology for enhancing learning-teaching process.
9. Apply constructivist and cooperative learning principles for teaching-learning process.
10. Use drama and art for development of personality of learners.
11. Apply knowledge of various aspects of development of learner for planning learning experiences.

Course Learning Outcomes

1 Design educational experiences for different learners.

2. Organize activities according to different roles of learner.

3. Suggest ways to help learners with problems of adjustment

File Description	Document
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View Document
Link for additional information	View Document

2.7.4

Performance of outgoing students in internal assessment

Response: 83

2.7.4.1 **Number of students achieving on an average 70% or more on internal assessment activities during last completed academic year**

Response: 83

File Description	Document
Record of student-wise /programme-wise/semester-wise Internal Assessment of students during the last completed academic year	**View Document**
Data as per Data template	**View Document**
Link for additional information	**View Document**

2.7.5

Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to.

Response:

Uday Memorial B.Ed College, Ranchi has implemented a variety of arrangements to assess student learning needs. At the time of admission, the principal interacts with parents and students to assess their needs and aspirations. Students are notified at the time of admission. The institution organizes an orientation program for studentsat the beginning of the new batch each year. New students are familiarized with the course, internal assessment methods, and extracurricular activities, rules and regulations as well as other facilities available in the institute . College holds aptitude tests to measure students' intellectual skills at entry level. A variety of talent-seeking programs in various fields such as drama, literature and fine arts are organized to discover the hidden talents and hidden abilities of students. value added courses are designed for incoming students to bridge the gap between subjects studied in previous grades and the subjects to be studied in the new grades. Teacher Instructors assess students' learning needs through regular class test. Student achievement is measured by their scores on these tests.

College organize tutoring for weak students in subjects to improve skills and skill. Based on classroom testing and internal testing, slow learners are identified and they provide remedial education. Students receive reading materials. many articles, homework and assignments assigned to them. Finally, the rest exams are held to check knowledge acquired in class. Faculty staff coordinate with parents of slow learning students to meet their needs. Peer tutoring is also available to meet the learning needs of these students. The mentor-mentor interaction keeps faculty in constant contact with students, helping them academic and personal issues and stimulate the general development of the student's personality. During internship, feedback Performa developed by the college is provided to the supervisors for evaluating teaching proficiency of student teachers. Peer group also encourage observing lessons and making constructive suggestions. They are rated on the basis of various activities performed during the internship

i.e. record keeping, action research, organize extracurricular activities, etc.

File Description	Document
Documentary evidence in respect to claim	[View Document](#)
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.8 Student Satisfaction Survey

2.8.1

Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research and Outreach Activities

3.1 Resource Mobilization for Research

3.1.1

Average number of research projects funded by government and/ or non-government agencies during the last five years

Response: 0

3.1.1.1 **Number of research projects funded by government and non- government agencies during the last five years..**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Data as per Data Template	[View Document](#)
Link for additional information	[View Document](#)

3.1.2

Average grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)

Response: 0

3.1.2.1 **Total grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Link for additional information	[View Document](#)

3.1.3

In-house support is provided by the institution to teachers for research purposes during the last

five years in the form of:

1.Seed money for doctoral studies / research projects

2. Granting study leave for research field work

3. Undertaking appraisals of institutional functioning and documentation

4. Facilitating research by providing organizational supports

5. Organizing research circle / internal seminar / interactive session on research

Response: D. Any 1 of the above

File Description	Document
Income-Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	View Document
Documentary proof for each of the claims	View Document
Data as per Data Template	View Document

3.1.4

Institution has created an eco-system for innovations and other initiatives for creation and transfer of knowledge that include

1. **Participative efforts (brain storming, think tank,etc.) to identify possible and needed innovations**
2. **Encouragement to novel ideas**
3. **Official approval and support for innovative try-outs**
4. **Material and procedural supports**

Response: D. Any 1 of the above

File Description	Document
Reports of innovations tried out and ideas incubated	View Document

3.2 Research Publications

3.2.1

Average number of research papers / articles per teacher published in Journals notified on UGC website during the last five years

Response: 0.33

3.2.1.1 **Number of research papers / articles per teacher published in the Journals notified on UGC website during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	0	0	0	0

File Description	Document
First page of the article/journals with seal and signature of the Principal	[View Document](#)
E-copies of outer jacket/content page of the journals in which articles are published	[View Document](#)
Data as per Data Template	[View Document](#)

3.2.2

Average number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the last five years

Response: 0

3.2.2.1 **Total number of books and / or chapters in edited books, papers in National / International conference proceedings published during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Data as per Data Template	[View Document](#)

3.3 Outreach Activities

3.3.1

Average number of outreach activities organized by the institution during the last five years..

Response: 2.2

3.3.1.1 **Total number of outreach activities organized by the institution during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	2	0	3

File Description	Document
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View Document
Data as per Data Template	View Document

3.3.2

Percentage of students participating in outreach activities organized by the institution during the last five years

Response: 2.29

3.3.2.1 **Number of students participating in outreach activities organized by the institution during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	2	0	3

File Description	Document
Report of each outreach activity with seal and signature of the Principal	View Document
Event-wise newspaper clippings / videos / photographs with captions and dates	View Document
Link for additional information	View Document

3.3.3

Percentage of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the last five years

Response: 91.27

3.3.3.1 **Number of students participated in activities as part of national priority programmes during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
91	93	80	95	80

File Description	Document
Documentary evidence in support of the claim along with photographs with caption and date	[View Document](#)
Data as per Data Template	[View Document](#)
Any other relevant link	[View Document](#)

3.3.4

Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development

Response:

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service scheme. Through these units, the college undertakes various extension activities in the neighborhoods community. NSS organizes various activities like swachhta hi sewa, tree plantation, Blood donation camp, environmental awareness, health check up camp, national unity day, voting awareness campaign, national youth day, save water awareness, aids awareness, Gender sensitivity awareness, women empowerment, adult education, financial literacy, importance of environment, soil fertility awareness, career awareness, life skills education, gender equality, population control, etc in nearby villages. College adopted one village name Neemtand, Kedal, Ranchi various things provided in this village like educational awareness, adult education, stress management techniques etc. Strategies provide through college.

All these mentioned activities have positive impact on students' teaching learning and it developed student community relationship, leadership skill, career seriousness, importance of life and self confidence of students. It also helped in cultivating hidden personality of students and creates awareness among students so that it enhances their life style as well as educational careers.

File Description	Document
Report of each outreach activity signed by the Principal	[View Document](#)
Relevant documentary evidence for the claim	[View Document](#)

3.3.5

Number of awards and honours received for outreach activities from government/ recognized agency during the last five years

Response: 15

3.3.4.1 **Total number of awards and honours received for outreach activities from government/ recognized agency during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
0	3	6	0	6

File Description	Document
Data as per Data Template	[View Document](#)
Appropriate certificates from the awarding agency	[View Document](#)
Link for additional information	[View Document](#)

3.4 Collaboration and Linkages

3.4.1

Average number of linkages for Faculty exchange, Student exchange, research etc. during the last five years

Response: 61

3.4.1.1 **Number of linkages for faculty exchange, student exchange, research etc. during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
177	34	0	56	38

File Description	Document
Report of each linkage along with videos/ photographs	[View Document](#)
List of teachers/students benefited by linkage exchange and research	[View Document](#)
Data as per Data Template	[View Document](#)
Link for additional information	[View Document](#)

3.4.2

Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years

Response: 6

3.4.2.1 **Number of functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years**

Response: 6

File Description	Document
Data as per Data Template	[View Document](#)
Copies of the MoUs with institution / industry/ corporate houses	[View Document](#)
Link for additional information	[View Document](#)

3.4.3

Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes

1. **Local community base activities**
2. **Practice teaching /internship in schools**
3. **Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education**
4. **Discern ways to strengthen school based practice through joint discussions and planning**
5. **Join hands with schools in identifying areas for innovative practice**
6. **Rehabilitation Clinics**
7. **Linkages with general colleges**

Response: C. Any 3 or 4 of the above

File Description	Document
Report of each activities with seal and signature of the Principal	View Document
Data as per Data Template	View Document
Link for additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories,sports field, fitness center, equipment, computing facilities,sports complex, etc. for the various programme offered

Response:

All round growth of students is driving force of the Institute. Apart from regular classroom, studies, the student are encouraged to actively participate in other activities also. Regular computer classes, yoga, classes, handicraft courses are some example of the allied activities offered by this Institutes. The Institute is having well equipped computer lab facilitate the same. We encourage students to avail the facility. Regular yoga classes are part of the curriculum.

Adequate Information and Communications Technology enabled classroom and practical labs are available.

The institute follows curricular and syllabi designed by Ranchi University. It conducts a range of value adding courses for overall development. Feedback from Stakeholders is taken to improve all aspect.

Regular sports activities including annual sports are organized in the campus which has its own playground.

Latest ICT equipments substantially contribute to teaching and learning process. The classes are conducted by qualified full time teachers. Requisite number of faculty as per NCTE norm is available in the institution. Remedial classes are also organized whenever required. In modern time PowerPoint presentation is very effective. Students are also encouraged to participate in teaching and learning by this way.

File Description	Document
List of physical facilities available for teaching learning	[View Document](#)
Geo tagged photographs	[View Document](#)
Link for additional information	[View Document](#)

4.1.2

Percentage of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the last completed academic year.

Response: 88.89

4.1.2.1 **Number of classrooms and seminar hall(s) with ICT facilities**

Response: 8

4.1.2.2 **Number of Classrooms and seminar hall(s) in the institution**

Response: 9

File Description	Document
Geo-tagged photographs	[View Document]()
Data as per Data Template	[View Document]()
Link to relevant page on the Institutional website	[View Document]()

4.1.3

Percentage of expenditure excluding salary for infrastructure augmentation during the last five years

Response: 100

4.1.3.1 **Expenditure for infrastructure augmentation excluding salary during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
16239058	7366931	2931395	2755005	755362

File Description	Document
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	[View Document]()
Data as per Data Template	[View Document]()
Link for additional information	[View Document]()

4.2 Library as a Learning Resource

4.2.1

Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software

Response:

Library management system has been intended to automate, oversee and care for the general handling of even enormous scale libraries. This product is fit for overseeing Book issues, Returns, calculating fine and balances of installment due from members, creating different reports for record keeping and review purposes as per end client prerequisites. Increasingly over this product is completely good with bar code based utilization of barcodes for library management facilities the ordinary assignments of huge libraries, where the number of exchanges surpass a few thousands in number. Also, the product can work even without bar codes consistently. The bar code age and printing procedure is a built – in highlight of this software.

- It has a diverse collection of over 4533 books with various journals. The books include a vast variety like novels, textbooks, self-help books, biographies, magazines, reference books, guides, guess papers etc.

- The library has subscription to newspapers and magazines and has a rich collection of reference texts such as encyclopedias, dictionaries, atlas, and yearbooks.

- The Library also provides access to about 6000 plus e-journals and many e-books through DELNET.

The College Library is administered by the Library Committee, which is headed by Miss. Rakhi Kumari and the Librarian works as the member-secretary.

- The College Library is fully ventilated with large windows. It is wi-fi enabled and has a seating capacity of 50 users. An e-resource Centre i.e. E- Library has been established of the Library.

- There is separate section of reference books that is only for faculty use. The faculties can access or issue books from here.

- The library remains open in the working hours of the college. The timing is from 10 a.m. to 4 p.m.

- Following initiatives have been taken by the Library Committee for the development of the library and the library system:

- It has provided the provision for photo copy service.
- Allocation of fund from the budget of the Institute.

File Description	Document
Bill for augmentation of library signed by the Principal	[View Document](#)
Web-link to library facilities	[View Document](#)
Link for additional information	[View Document](#)

4.2.2

Institution has remote access to library resources which students and teachers use frequently

Response:

The institute currently has access to Master Soft which can be accessed by students as well teachers through Remote access. They also use Google search, National Digital Library and various links that are shared.

Uday Memorial B.Ed. College have recently subscribed to DELNET.

Students will be facilitating to download different Books and Journals as per their requirement.

File Description	Document
Any other relevant information	[View Document](#)
Landing page of the remote access webpage	[View Document](#)

4.2.3

Institution has subscription for e-resources and has membership/ registration for the following

1. e-journals
2. e-Shodh Sindhu
3. Shodhganga
4. e-books
5. Databases

Response: A. Any 4 or more of the above

File Description	Document
Receipts of subscription /membership to e-resources	[View Document](#)
E-copy of the letter of subscription /member ship in the name of institution	[View Document](#)
Data as per Data template	[View Document](#)
Link for additional information	[View Document](#)

4.2.4

Average annual expenditure for purchase of books, journals, and e-resources during the last five years (INR in Lakhs)

Response: 10140.6

4.2.3.1 **Annual expenditure for purchase of books, journals and e-resources during the last five years. (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
50703	0	0	0	0

File Description	Document
Data as per Data Template	[View Document](#)
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

4.2.5

Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 6.91

4.2.5.1 **Number of teachers and students using library for Month 1(not less than 20 working days) during the last completed academic year**

Response: 114

4.2.5.2 **Number of teachers and students using library for Month 2 (not less than 20 working days) during the last completed academic year**

Response: 205

4.2.5.3 **Number of teachers and students using library for Month 3 (not less than 20 working days) during the last completed academic year**

Response: 214

4.2.5.4 **Number of teachers and students using library for Month 4 (not less than 20 working days) during the last completed academic year.**

Response: 160

4.2.5.5 **Number of teachers and students using library for Month 5 (not less than 20 working days)**

during the last completed academic year.

Response: 109

File Description	Document
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the last completed academic year with seal and signature of both the librarian and principal	[View Document](#)

4.2.6

Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways

1. **Relevant educational documents are obtained on a regular basis**
2. **Documents are made available from other libraries on loan**
3. **Documents are obtained as and when teachers recommend**
4. **Documents are obtained as gifts to College**

Response: D. Any 1 of the above

File Description	Document
Data as per Data Template	[View Document](#)
Link for additional information	[View Document](#)

4.3 ICT Infrastructure

4.3.1

Institution updates its ICT facilities including Wi-Fi

Response:

Uday Memorial B. Ed. College has a 24x7 facility in the college campus for the students and faculty members to avail internet connection at any place in the college. Sufficient number of computers, printers, scanners and high-speed internet are available in the office, examination department, computer lab, library etc. They can access the internet facility in the college campus through their mobile phone, tablets or laptops. College has its own overhead projectors, printers and scanners. Software is installed in the library, lab, office, principal office. There are four classrooms fully enabled with Smart-Board. The college has its own website and Face book page. During the lockdown, Google Meet and Zoom app were extensively used for organizing classes.

The entire campus is monitored by CCTV facility.

Details of ICT resources from 2018 to 2023 are given below.

UPDATES ON HARDWARE:

 Year : 2018-19

Year: 2019-20

Year : 2020-21

Year: 2021-22

Year : 2022-23

UPDATES ON SOFTWARE

Year: 2018-19

Year: 2019-20

Year : 2020-21

Year : 2021-22

Year : 2022-23

File Description	Document
Document related to date of implementation, and updation, receipt for updating the Wi-Fi	[View Document](#)
Link for additional information	[View Document](#)

4.3.2

Student – Computer ratio for last completed academic year

Response: 1.67

File Description	Document
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	[View Document](#)
Data as per Data Template	[View Document](#)
Link for additional information	[View Document](#)

4.3.3

Internet bandwidth available in the institution

Response: 300

4.3.3.1 **Available bandwidth of internet connection in the institution, in MBPS**

Response: 300

File Description	Document
Receipt for connection indicating bandwidth	[View Document](#)
Bill for any one month during the last completed academic year indicating internet connection plan, speed and bandwidth	[View Document](#)
Link for additional information	[View Document](#)

4.3.4

Facilities for e-content development are available in the institution such as

1. **Studio / Live studio**
2. **Content distribution system**
3. **Lecture Capturing System (LCS)**
4. **Teleprompter**
5. **Editing and graphic unit**

Response: C. Any 2 or 3 of the above

File Description	Document
List the equipment purchased for claimed facilities along with the relevant bills	[View Document](#)
Data as per Data Template	[View Document](#)
Link for additional information	[View Document](#)

4.4 Maintenance of Campus and Infrastructure

4.4.1

Percentage expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in Lakhs)

Response: 13.75

4.4.1.1 **Expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
433321	566097	25700	1172222	1934066

File Description	Document
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	[View Document](#)
Data as per Data Template	[View Document](#)
Link for additional information	[View Document](#)

4.4.2

Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place

Response:

Uday Memorial B.Ed. College is recognized by NCTE and follows its prescribed norms. Our institute has the entire required infrastructure which is very well managed by Uday Memorial Charitable and Welfare Trust. We also have a very strong staff support that helps in the well maintenance of the infrastructure. Our institute also has adequate facilities for the maintenance of physical education needs like playground, indoor sports room, activity classes etc.

1. Maintenance of library

- Equipped with collection of rare books
- Requirement as per faculty and students

2. Maintenance and use of sports complex, grounds, equipment

- Qualified physical trainers appointed
- Well maintained playground
- Facilities for indoor games like carom, chess
- Sports equipment's issued to the students as per events schedule
- Damaged equipment's are periodically reviewed and repaired

3. Maintenance and use of class

- Cleanliness and hygiene are maintained
- IT facilities are managed by computer experts
- Well-equipped digital classrooms used for teaching with PPT

4. Maintenance and use of computers

- Well-equipped computer lab
- Maintenance work is scheduled during holidays
- Regular updates of software and necessary equipment's
- Power backup provided

5. Maintenance and use of extra-curricular activities

- Well ventilated multipurpose hall
- Audio Visual system installed in the hall
- Extra-curricular activities are held regularly
- Agencies are hired for scheduled maintenance of furniture, electricity and other equipment's

6. Maintenance of websites

- The websites are regularly updated.
- Domain charges are paid whenever required

File Description	Document
Link for additional inflrmation	[View Document](#)
Appropriate link(s) on the institutional website	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

A range of capability building and skill enhancement initiatives are undertaken by the institution such as:

1. **Career and Personal Counseling**
2. **Skill enhancement in academic, technical and organizational aspects**
3. **Communicating with persons of different disabilities: Braille, Sign language and Speech training**
4. **Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two**
5. **E-content development**
6. **Online assessment of learning**

Response: B. Any 4 or 5 of the above

File Description	Document
Upload any additional information	[View Document](#)
Sample feedback sheets from the students participating in each of the initiative	[View Document](#)
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	[View Document](#)
Photographs with date and caption for each initiative	[View Document](#)
Data as per Data Template	[View Document](#)
Paste link for additional information	[View Document](#)

5.1.2

Available student support facilities in the institution are:

1. **Vehicle Parking**
2. **Common rooms separately for boys and girls**
3. **Recreational facility**
4. **First aid and medical aid**
5. **Transport**
6. **Book bank**
7. **Safe drinking water**
8. **Hostel**

9. **Canteen**
10. **Toilets for girls**

Response: A. Any 8 or more of the above

File Description	Document
Upload any additional information	[View Document](#)
Geo-tagged photographs	[View Document](#)
Paste link for additional information	[View Document](#)

5.1.3

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases such as

1. **Institution has guidelines regarding redressal mechanism approved by appropriate statutory/regulatory bodies**
2. **Details of members of grievance redressal committees are available on the institutional website**
3. **Awareness programmes are conducted to communicate the guidelines for redressal of student grievances to teachers and students**
4. **Provision for students to submit grievances online/offline**
5. **Grievance redressal committee meets on a regular basis**
6. **Students' grievances are addressed within 7 days of receiving the complaint**

Response: A. All of the above

File Description	Document
Samples of grievance submitted offline	[View Document](#)
Institutional guidelines for students' grievance redressal	[View Document](#)
Data as per Data Template for the applicable options	[View Document](#)
Composition of the student grievance redressal committee including sexual harassment and ragging	[View Document](#)
Paste link for additional information	[View Document](#)

5.1.4

Institution provides additional support to needy students in several ways such as:

1. Monetary help from external sources such as banks

2. Outside accommodation on reasonable rent on shared or individual basis

3. Dean student welfare is appointed and takes care of student welfare

4. Placement Officer is appointed and takes care of the Placement Cell

5. Concession in tuition fees/hostel fees

6. Group insurance (Health/Accident)

Response: B. Any 3 or 4 of the above

File Description	Document
Report of the Placement Cell	[View Document](#)
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	[View Document](#)
Data as per Data template	[View Document](#)
Paste link for additional information	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of students as teachers/teacher educators

Response: 8.52

5.2.1.1 **Number of students of the institution placed as teachers/teacher educators during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	7	19	8	7

File Description	Document
Data as per Data Template	[View Document](#)
Appointment letters of 10% graduates for each year	[View Document](#)
Annual reports of Placement Cell for five years	[View Document](#)
Paste link for additional information	[View Document](#)

5.2.2

Percentage of student progression to higher education during the last completed academic year

Response: 14

5.2.2.1 **Number of outgoing students progressing from Bachelor to PG.**

Response: 14

5.2.2.2 **Number of outgoing students progressing from PG to M.Phil.**

5.2.2.3 **Number of outgoing students progressing from PG / M.Phil to Ph.D.**

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Details of graduating students and their progression to higher education with seal and signature of the principal	[View Document](#)
Data as per Data Template	[View Document](#)
Paste link for additional information	[View Document](#)

5.2.3

Percentage of students qualifying state/national level examinations during the last five years (eg: NET/SLET/ TET/ CTET)

Response: 13.31

5.2.3.1 **Number of students qualifying in state/ national level examinations (eg: NET/SLET/ TET/ CTET) during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	11	24	16	11

File Description	Document
Data as per Data Template	[View Document](#)
Copy of certificates for qualifying in the state/national examination	[View Document](#)
Paste link for additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Student council is active and plays a proactive role in the institutional functioning

Response:

Student council of UDAY MEMORIAL B.Ed. COLLEGE RANCHI is a group of students elected by peers to participate in designated areas of college regime. This system has introduced at this college to ensure the representation of students every year at the starting of academic year. Students who participate in council under the supervision of principal, faculty members, and administration to learn about the democratic process, civic responsibility, leadership, problem solving, decision making, teamwork etc. The student council organizes several co-curricular and extra-curricular activities throughout the year for all the students to participate based on their interest and inclination.

Functions and work areas of student's council:

The functions and activities of a student council should support objectives of the council and promote the development of the college and welfare of its students. In planning and undertaking activities during the course of college year, the council do:

- Work closely with the management, teachers and students,
- Consult regularly with students in the college and
- Involve as many students as possible in the activities of the council.

There is a wide range of activities of benefited to the college that are listed below:

- Celebration of national and international days
- Celebrations of festivals
- Conducting the annual sports day
- Organizing the annual day
- Different cultural programme etc.

File Description	Document
List of students represented on different bodies of the Institution signed by the Principal	[View Document](#)
Documentary evidence for alumni role in institution functioning and for student welfare	[View Document](#)
Copy of constitution of student council signed by the Principal	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.2

Average number of sports and cultural events organized at the institution during the last five years

Response: 11.2

5.3.2.1 **Number of sports and cultural events organized at the institution during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
16	11	1	11	17

File Description	Document
Upload any additional information	[View Document](#)
Reports of the events along with the photographs with captions and dates	[View Document](#)
Data as per Data Template	[View Document](#)
Copy of circular / brochure indicating such kind of events	[View Document](#)
Paste link for additional information	[View Document](#)

5.4 Alumni Engagement

5.4.1

Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution.

Response:

Uday Memorial B.Ed. College Alumni Association formed with the purpose to provide students the rich experience of alumni in terms of professional, social and motivational so that students equip with not only theoretical understanding but can gain practical experience of alumni. The aims of alumni association is cited below:

- To provide students the practical experience of alumni.
- To provide alumni's motivation to students.
- To use alumni skill for skill development of the students.
- To involve alumni for curriculum enrichment and development of the institution.
- To take support from alumni for placement advice and support.
- To organize interactive meetings and get-togethers for establishing good relationship among alumni as well as with the current students.
- To make the students understand the gap between college life and career life.
- To enrol and register alumni every year and keep them abreast with college activities.

Alumni Association included

These aims support us to finalize and implement alumni engagement in the institution. Two significant contributions of alumni in the institution are as:

Curriculum Enrichment:

As the institution follows the curriculum given by university but internally institution added various activities which enhance learner's personality, for this institution invite alumni's experiences for designing various life skill and personality development programs. Alumni feedback is also taken to evaluate curriculum and other college functionaries

Motivational Lectures and Training:

The alumni association of UMBED College contributes significantly in motivating our students through motivational lectures and enhances their skill.

File Description	Document
Details of office bearers and members of alumni association	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2

Alumni has an active role in the regular institutional functioning such as

1.   Motivating the freshly enrolled students

2.   Involvement in the in-house curriculum development

3.   Organization of various activities other than class room activities

4.   Support to curriculum delivery

5.   Student mentoring

6.   Financial contribution

7.   Placement advice and support

Response: B. Any 4 or 5 of the above

File Description	Document
Report of alumni participation in institutional functioning for last completed academic year	[View Document](#)
Documentary evidence for the selected claim	[View Document](#)
Any additional link	[View Document](#)

5.4.3

Number of meetings of Alumni Association held during the last five years

Response: 5

5.4.3.1 **Number of meetings of Alumni Association held during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	1	1

File Description	Document
Data as per Data Template	View Document
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View Document
Paste link for additional information	View Document	

5.4.4

Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them.

Response:

The mechanism by which the alumni association of Uday Memorial B.Ed. College Ranchi acts as an effective support system to the institution in motivating, nurturing students by identifying aims of alumni association

To achieve that's aims, it is decided to organize alumni meet every year in which entertainment activities to be conducted for the alumni and their experiences to be shared among students apart from alumni meet, they are invited in IQAC and Curriculum development and adoption meeting to seek their advice and suggestions for the development of the institutions. In addition to this, alumni activities and events for the complete session to be planned for the entire session each year as well as also their feedback is taken for understanding the area of development. The mechanism by which provide adequate opportunity to alumni for drawing out the best possibilities in terms of knowledge and expertise of alumni for furthering the institution as well as enhancing alumni skill; involves alumni meet, alumni event, feedback and their presence in meetings and to engage them in organizing some events in collaboration with the institution.

File Description	Document
Documentary evidence in support of the claim	View Document
Paste link for additional information	View Document	

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission

Response:

The Leadership and Governance of **Uday Memorial B. Ed. College** is based on participatory management and team work.

The College Motto **"Vidyatvam cha Nriptavm Cha, Naiw Tulyam Kadachana. Swadeshe Pujyate Raja, Vidvan Sarvatra Pujyate"** is the guiding force in policies and action towards attaining our Mission, Vision and Objectives.

Our leadership works to impart teacher's education in every section of society and to nurture the talent according to the need of their surroundings.

Our Vision:

- Academic integrity and accountability.
- Imbibe right attitudes, value, ideas & ideologies.
- Achieve academic excellence through hard work, critical thinking & effective decision making.
- Facilitate learning among the people through appropriate skill & methodologies.
- Exercise responsible leadership in the total formation of the pupils.
- Render selfness service to the community.
- Sincerity, dedication & team work.
- Activities that promote public good, democratic principles of freedom and justice.

Our Mission:

- To trained the students through innovative instructional techniques & steer towards higher thinking.
- To provide experience-based learning for multifaceted development.
- To set standards for professional preparation of educational leaders.
- To foster innovative and responsible integration of technology in education.
- To instill the spirit of inquiry through research.
- Imparting & creating new knowledge.
- Inspires the students for lifelong learning and for reaching the unreached.
- All round development of the students and enhancement of employment potential in student.

Objective of the Uday Memorial B.Ed College:

- To prepare committed teacher for Nation.
- To offer an all round training for the teacher i.e. mental, physical, cultural, moral and spiritual.
- To help the student-teachers to advance their knowledge in the field of chosen subjects for the secondary school training.
- To use their experience of the training while they are in their teaching profession.
- To help them to do the thing in time and to develop the punctuality.
- To create a feeling of equality.
- To be positive in their attitude and approach.
- To be the future pillars and the leaders in the society.
- To lead the society and the country towards development.
- To create the feeling of nationalism and the unity of the country.
- To make them understand the importance of environment.
- Last but not the list to produce Human Resources with 360 degree attributes.

Nature of Governance:

The Institute follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. College is promoted by **UDAY MEMORIL CHARITABLE AND WELFARE TRUST.**

It has been established with a firm commitment to foster a holistic approach to facilitate and promote studies and research in emerging areas of education. We train intellectually well developed teachers focusing on the vision of this college. Our aim is to achieve excellence in the educational field towards development of education in the era of globalization.

We are working hard to produce quality teachers as per the local and global needs and to improve the quality of teacher education in JHARKHAND.

File Description	Document
Vision and Mission statements of the institution	[View Document](#)
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signatureof the Principal	[View Document](#)
Link for additional information	[View Document](#)

6.1.2

Institution practices decentralization and participative management

Response:

The Uday Memorial B.Ed. College has its own name in the Educational field. It's Governance and leadership is the milestone only because of its decentralization of The Power. The founder Director Mr Rajesh Kumar Kandrwar and his team are the backbone of the institution.

We practices decentralization and participative management in keeping with its values and belief in democratic way of work and collective leadership. The Principal is the overall head and oversees the teaching plans of his Department members and Academic parts.

The organgram is attached are the proof of the decentralization of power.

College Administration has been decentralized with the help of different cells to look after different types of activities in an efficient way. College Management encourages its employees and students to provide feedback, and keeps discussing with their suggestions time to time in order to improve the college educational culture and its facilities. In order to provide latest and best-in-class courses for academic and non- academic work, College Management keeps a close watch on the educational trends and requirements, by actively interacting with its Alumni and its faculty members.

We distribute duties and responsibilities as per the ability and skills of Faculty Members Principal Maintains co-ordination between academic and administrative staff to collaborate and accomplish the vision and mission of the institution and promotes collaborative approach. Staff meetings are organized to discuss curricular and co-curricular activities to take decisions collectively.

Every coordinator of each committee and cell successfully completes there Assignment in due time period. Because of team work and back N support as well as Principal and Management every team member proofs themselves worthy in their respective field.

Finance and Accounting, Infrastructure and other Administrative, Legal Functions lies with Chairman , Secretary and Other members of College Management.

IQAC is established in the college and plays a significant role at academic and administrative level like participation in seminar, webinar and workshop, faculty and student exchange programme, outdoor interaction, green initiatives, stage maintenance, regular FDP for teachers .Representatives of the management, Principal, faculty members, staff members, students, eminent personalities and alumni are integral part of the College System. Each faculty member takes the utmost care in conducting the activities which are instructed to them in the best way possible.

Faculty members of Uday Memorial B.Ed. College have active involvement in driving change and realizing the institution's mission and values. Students, Faculty and staffs are encouraged to participate in all academic and non academic Programme of the college. Every year Faculty members of Uday Memorial B.Ed. College give appreciation memento to their Staff.

The following committees and cells are operational in the institution to implement various activities:

- Internal Quality Assurance Cell
- Research Committee
- Anti - Ragging cell
- Women Cell
- NSS Cell
- Internal complains Cell
- Examination Committee
- Discipline Committee
- Sports Committee
- SC / ST / OBC and Minorities Cell
- Grievance Redressed Cell
- Guidance & Counseling Cell

File Description	Document
Relevant documents to indicate decentralization and participative management	[View Document](#)
Link for additional information	[View Document](#)

6.1.3

The institution maintains transparency in its financial, academic, administrative and other functions

Response:

As we work in participatory manner we distribute duties and responsibilities among all faculty members and staff as per their ability and specialization area.

We share all kind of information like Academic process, Policies, Finance, University work, Placements, Results, Performance, Infrastructure build up with our faculty members whenever needed.

Financial Affairs: -- Uday Memorial B. Ed. College is a self finance institution. Salaries and college expenditure are directly controlled by the College Trust -- "Uday Memorial Charitable and Welfare Trust"

Funds collected from the students fees as per norms as a part of a self generated resource that is spent for the salary.

Audits are annually conducted to ensure complete transparency.

College B. Ed course. Admission is taken on the basis of entrance examination conducted by Jharkhand combined entrance competitive examination board.

Administrative Affairs:--

Every employee from top to bottom is part of the College Administration. We believe in sharing the responsibilities. Teaching and None teaching all faculty members are completing additional task in addition to their normal duties.

Academic Transparency:--

 UMBED, Ranchi strictly adheres to the academic calendar that details the various activities in advance. Admission notifications are made through JCECEB and we post this information on College website and through local newspaper also in city.

Admission forms are processed online and offline with all the relevant details explained in its prospectus and also on its website. College organizes a campus placement week every year for 4th semester in its premises; this placement drive is open for all students of 4th semester. During school internship proramme our teachers go to supervise our student teacher in those schools where they are doing internship . We also take care of area preference during internship so that students commute regularly without any trouble. We take feedback from students on a regular basis. The internal assessment comprising various components, ensure that students monitor their performance, progress and fairness in the evaluation.

In our college we are having provision of remedial classes and also giving our students special classes on TET .

Grievance Redressal system is also in active mode . We have a facility of online library access for all students as well as for faculty members through **Delnet software**. To make transparency in the academic field **Uday Memorial B.Ed. College** provides full information of its syllabus, examination, internship, seminar, workshop events etc. through whatsapp **group** of students and website. We have an active **facebook** account of **Uday Memorial B.Ed. College** where we display all the events of the colleges. We also have an alumni association.

Our Alumni participate directly or indirectly for college development on a regular basis.

In **morning assembly**, we provide facilities to every student for value based thought, reading daily news and presentation of importance of the day, so that they learn presentation and speaking skills.

File Description	Document
Reports indicating the efforts made by the institution towards maintenance of transparency	[View Document](#)
Link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional Strategic plan is effectively deployed

Response:

Aspects included in the Perspective Plan:

1. To construct a spacious college building for Upcoming University Purpose.

2. To strengthen short term courses and revise them as per the needs of students.

3. Up-gradation of the classrooms with ICT facilities.

4. To introduce new courses.

5. To review evaluation system and execute more programmes for the attainment of outcomes.

6. To strengthen research work.

7. To organize maximum Seminars /Workshop/ Activities

8. To provide support and money for innovative research of the teacher and students.

9. To enrich library with maximum books and extend to e-resources.

10. To make the campus Wi-Fi.

11. Beautification of the campus with innovative environmental practices.

12. To modify the computer lab and language lab.

13. To energize feedback mechanism and involvement of the students.

14. To encourage energy conservation activities.

15. To sign more functional MoUs for academic and activity based learning.

16. To purchase more equipments for sports department.

17. To make compliance of financial audit in due time.

18. Smart Classes to be introduced

19. Different Social activates through NSS.

20. Organization of seminars and workshops.

21. Placement services.

22. Increase in the furniture.

23. Sports Equipment.

24. Biometric devices.

25. Master soft LMS. Software for library

Internal Quality Assurance System

1. Reconstitution of IQAC as per NAAC regulations.
2. Educating& Training of all employees.
3. Promoting best practices.
4. Annual report preparation& submission.

Teaching learning process

1. Academic planning and preparation of Academic Calendar.
2. Development of teaching plan.
3. Preparation of Lesson Plan.
4. Provide mentoring and personal support
5. Follow a transparent and fair feedback system
6. Continuous assessment to measure outcomes
7. Implementation of best practices

Staff Development & Welfare

1. Recruitment Policy formation& implementation.
2. Staff performance evaluation system
3. Staff Training for quality improvement
4. Code of conduct, service rules & leave rules
5. Staff welfare policy implementation, Career advancement schemes
6. Rewards, recognitions and incentives
7. Deputation for seminars, conferences and workshops etc.

Financial management

1. Framing& implementation of Purchase and Financial policies Department wise Budget planning and allocation
2. Forecasting income& expenditure
3. Effective functioning of purchase committee
4. Budget formulation & approval through Finance Committee.
5. MoUs with industries
6. Support for internships, visits, trainings, guest lectures

9. Community Services and Outreach Activities

1. Budget from institution resources/Faculty/students/other donors
2. Identify community and social development work
3. Identify challenges of society for development work
4. Provide vocational training /job oriented training as per local needs at the institute
5. Educational support to village people

10. Physical infrastructure

1. Infrastructure building development & modification
2. Smart Class rooms, Tutorials, Seminar halls
3. Modernization of Laboratory& equipment
4. More ICT enabled classrooms
5. Library infrastructure up gradation
6. Functional facilities for e-learning
7. Safety & Security management
8. Water facility and Medical facility
9. Developing sports (indoor/outdoor) facilities
10. Plantations
11. Renewable Energy usage
12. Hygiene, zero plastic& green campus

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Any additional information	[View Document](#)
Link for additional information	[View Document](#)
Link to the page leading to Strategic Plan and deployment documents	[View Document](#)

6.2.2

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Uday Memorial B.Ed. College work culture believes in Hierarchy. The Principal is head of academic and administrative Part.

All faculty members teaching and not teaching works as a Team by sharing their duties and responsibilities.

We follow all the rules and guidance of Ranchi University, Ranchi and UGC.

The Internal Quality Assurance Cell also collaborates with the Principal in ensuring a quality teaching and learning environment in the college.

Institutional code of Conduct for Administrator

Uday Memorial B.Ed. College is headed by Principal fulfilling the norms of NCTE with long span of experience in the field of teaching and educational administration. Having a wide vision, He/She should be competent enough in the Management of Human Resources, Management of Material Resources, Organizing Co-Curricular Activities and above all class management by making effective policy and Plan.

The College **Administrator** should have insight to go deep beyond the surface and to understand the implications of problems.

Code Of Conduct For Teachers

- Teachers are supposed to be punctual and regular in teaching work.
- He /She should Cooperate with the head of the Institute/Department and colleagues for Seminar , Workshop , Conference , curricular, co-curricular and extracurricular activities.
- All Teachers must have a positive approach and devote their time and their best efforts for the progress of the Students and Institution.
- Teacher efforts should be dedicated towards enhancing the overall quality of the Teacher Education.
- The teacher should regularly update his/her knowledge by attending Seminar , Workshop , Conference , Faculty Development Programme and keep pace with the advent of technology.
- The teacher should engage in research and development activities by working on research projects.
- Every teacher is well versed with the use of ICT tools to enrich the teaching –learning process.

CODE OF CONDUCT FOR NON-TEACHING STAFF

1. Every staff employed in the Institute shall discharge his/her duties efficiently and diligently and shall conform to the rules and regulations.

2. It shall be mandatory on the staff employed to do work in connection with an examination conducted by the Ranchi University, Ranchi and Institute.

3. No staff shall remain absent from his/her duties without prior permission. In case of valid reasons he/she should follow the rules of the institute related to attendance and leaves.

4. The staff should create and maintain strong relationships with students and faculty by proper interaction, cooperation, and maintaining professional boundaries.

5. The staff should treat the students with care and kindness, and maintain their dignity.

6. It is responsibility of every staff to meet the required standards for every assigned task.

7. The staff must abide by the requirements of maintaining confidentiality related to important work and information of the Institute.

8. The staff should take care and protect the equipments and property of the Institute, in general, assigned to him/her.

9. No staff shall engage directly or indirectly in any trade or business without prior permission from authorities.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Link to Organogram of the Institution website	[View Document](#)
Link for additional information	[View Document](#)

6.2.3

Implementation of e-governance are in the following areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination System**
6. **Biometric / digital attendance for staff**
7. **Biometric / digital attendance for students**

Response: A. Any 6 or more of the above

File Description	Document
Geo-tagged photographs	[View Document](#)
Data as per Data Template	[View Document](#)
Annual e-governance report	[View Document](#)
Link for additional information	[View Document](#)

6.2.4

Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions / decisions.

Response:

The planning and implementation of all the activities of **Uday Memorial B.Ed. College** are organized by the members of the respective bodies through a well organized system of planning and evaluation. Minutes of staff meetings are duly recorded for maintenance and transparency. The operations are carried out through regular meetings. The meetings are minuted in detail in the specific minute's book. The curriculum development and its subsequent revisions is process oriented delineating the philosophy, goals, objectives, student competencies, learning experiences, instructional strategies, resources and assessment as envisaged in the institution's strategic plan. The curriculum development process is a multi-step, ongoing cyclical process which is carried out in a planned and systematic manner.

The institution has constituted various committees for successful and productive functioning of college activities. These well-defined committees are responsible to discuss, decide plans of action and implement them. The institution conducts its day to day working through these committees Cultural Committee, Internal Quality Assurance Cell, Anti-Ragging Committee, Academic Cell, Library Committee, Women cell, Anti Harassment Cell, Examination Committee, Alumni cell etc.

Various academic and non-academic activities and plan in the college are formulated according to the guidelines of the **Ranchi University, Ranchi** and the vision and mission of the college.

All decisions are based on feedback and suggestions in meetings with stakeholders such as college's students, teachers and Parents.

IQAC Efforts are always made to implement and execute all plans and decisions effectively keeping in mind the welfare of the students and the overall development of the institution.

Our college left no stone unturned for the success of a two day international seminar on digital technology, two National Seminars and 2 workshops and 2 day webinars on different topics related with NEP 2020 , NAAC and TEACHERS EDUCATION. A committee was constituted under the guidance of the Principal at the institutional level to chalk out and execute the programmes.

During these events activeness of teachers and Passion of all the participants were highly praised by everyone. Several other programmes were organized to celebrate the memorable occasion in the college. Press releases are also issued by the college to make public aware about any significant academic and cultural programme, achievement of college. The college also provides various important information on the college website. Decisions taken at various meetings are properly documented and effective steps are taken to implement the decisions at the ground level in reality.

We are having **NSS (National Service Scheme)** cell also. under this we always do community work like cleanliness drive, literacy campaign , community survey, awareness things (like gender awareness, save water, AIDs awareness), tree plantation , cloths and study material distribution among community nearby all this activities college premises itself .We have adopted one village name is **NEEMTAND, KEDAL,RANCHI** and working there for betterment of that village people , students and children .

We have started computer classes for boys and girls , stitching class only for girls, smart board use for both, projector use, and many more tools and techniques.

File Description	Document
Minutes of the meeting with seal and signature of the Principal	[View Document](#)
Action taken report with seal and signature of the Principal	[View Document](#)
Link for additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

Effective implementation of welfare measures for teaching and non-teaching staff is in place

Response:

Welfare of staff is important for effective functioning of the Institution. The management have humanitarian outlook towards its teaching and non-teaching staff without discrimination. It initiates several welfare measures to maintain high motivation levels among its employees.

Uday Memorial B.Ed. College has effective welfare measures for all the faculty members.

Measures adopted for the welfare of the staff and faculties are as mention below:

College adopts all necessary measures to provide hygienic environment to the teachers and non teaching Staff

Like RO water, Hygienic Washroom, Neat and Clean Staffroom, Special leave for lady Staff , PF Facility etc.

- **Research Assistance**: Publication Incentives cost of the registration and participation in the National or International conferences Seminars are given to the faculty members.

- **Maternity Leave**: Maternity leaves are given to Lady Staff members.

- **Promotions:** Promotions or salary hikes are given to the teaching and non- teaching staff based on the qualification, services, and outcome of the performance appraisal.

- **Career Growth**: Faculty members are given leave and economic support for attending short term Courses, Workshops and Faculty Development Programs for up-grading their knowledge.

- **Programs for faculty members** like Excursion and Trips are organized for the teaching and non teaching staff. The cultural programs and medical camp is also organized for all the teaching and non teaching members.

- **Academic Freedom**: Gives academic freedom for staff members, funding faculty development

programs, deputes on-duty for attending Seminars/ Workshops, permission for higher studies.

- **Enrichment of staff**: Library resources, journals, online journals other materials required from outside the college are all made available for the staff to enrich their content.
- The institution conducts seminars for improving the competencies of the teacher educators.
- The institution invites experts from different fields to conduct workshops, guest lectures, seminars, symposiums and conferences.
- Extension lectures on research methodology and in-house elaborate study on NEP 2020 and attending the same organized by College.
- Staff members are encouraged to participate and present and publish papers in the seminars which are organized in other colleges and universities for professional mobility.
- Travelling allowance, duty leave for presenting paper in seminars, workshops, etc. are sanctioned by the college.
- Staffs are provided with separate cupboards and washrooms.
- Provision of medical and maternity leave is in place.
- Staff is granted sabbatical leave to pursue higher education or research work.
- Teachers' day is celebrated to boost the professional morale of teachers. Superannuation of staff is celebrated with a sense of gratitude.
- Picnics and tours are arranged for staff recreation.
- Cordial and employer friendly environment is created to give job satisfaction to the employees.
- Recreation activities are planned in coordination with the staff members like sports activities, yoga , music etc
- Short term interests free loan facilities are made available for teaching & non-teaching staff.
- Employee Provident Fund (EPF) is availed by Teaching and Non- teaching staff.
- Momentoes are given to employees each year as a token of love and appreciation.

File Description	Document
List of welfare measures provided by the institution with seal and signature of the Principal	View Document
List of beneficiaries of welfare measures provided by the Institution with seal and signature of the Principal	View Document
Any additional information	View Document
Link for additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the last five years

Response: 32

6.3.2.1 **Number of teachers provided with financial support to attend seminar / conferences /**

workshops and towards membership fees of professional bodies during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	3	11	4	1

File Description	Document
Income Expenditure statement highlighting the financial support to teachers	[View Document](#)
E-copy of letter/s indicating financial assistance to teachers	[View Document](#)
Data as per Data Template	[View Document](#)
Certificate of participation for the claim	[View Document](#)
Link for additional information	[View Document](#)

6.3.3

Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years.

Response: 5

6.3.3.1 **Total number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	0	1	0

File Description	Document
List of participants of each programme	[View Document](#)
Data as per Data Template	[View Document](#)
Brochures / Reports along with Photographs with date and caption	[View Document](#)
Link for additional information	[View Document](#)

6.3.4

Percentage of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

Response: 32

6.3.4.1 **Total number of teachers undergoing online/face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	3	11	4	1

File Description	Document
Data as per Data Template	[View Document](#)
Copy of Course completion certificates	[View Document](#)
Link for additional information	[View Document](#)

6.3.5

The institution has a performance appraisal system for teaching and non-teaching staff

Response:

The objective is to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The principal engages with faculty through regular staff meeting Interactions and access the work of faculty.

Increments and Promotions are completely based upon the Performances. The performance of teaching staff is assessed on the following bases: their academic qualification, research experience and worked on research projects or carried out.

Publications: published papers in journals, book publications, and chapter published in books, Paper presentation: in seminars, conferences, symposia workshops, workshops attended.

Evaluation experience includes: paper setting, invigilation, evaluation, practical exam, viva-voce Other than that, extension work and membership of professional bodies or societies are also recorded.

The institution also undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary.

The various parameters for non-teaching staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability,

Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting, efficient organization of documents and technical abilities. Their overall assessment is based on the above mentioned parameters. Their performance is first assessed by the head of the institute and then forwarded to the management. Their increments and promotions are also completely based upon their performance appraisal system. On excellent performance, all employees are granted promotions and financial up gradation. The Performance Appraisal System significantly helps in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

Qualitative and quantitative parameters adopted for teaching Faculty Appraisal are:

Effectiveness of Academic Deliverance –It is evaluated on the basis of teachers' academic deliverance in B.Ed. Program- Daily attendance record of students, Course development and management, coordination with students in terms of subject deliverance, class activities, lab related practical work, attendance issues etc. in due time line and mentoring in co-curricular like college events, workshops and Guest lectures.

Effectiveness of Academic Management (Coordination)– Completion of additional activities allotted in due time line.

Academic Development (self as well as the college) – Initiatives taken for self improvement/ enhancement, Development of Best practices at workplace.

Contribution to other Departmental Functions – Initiatives taken to other Departmental Functions as a whole.

Research Work-Involvement in research related activities is also one of the parameters for Appraisal.

Qualitative and quantitative parameters adopted for Non-Teaching Staff are:

All non-teaching staffs are also assessed through annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. - Departmental and Cell Activities, academic and administrative coordination- Academic Management and Self Development. On satisfactory performance, all employees are granted promotions and financial up gradation.

The Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Document
Proforma used for Performance Appraisal for teaching and non-teaching staff signed by the Principal	**View Document**
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	**View Document**
Link for additional information	**View Document**

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal or/and external financial audit regularly

Response:

Uday Memorial B.Ed. College has setup a system for directing internal and external audit every year. The Annual financial audit of the college is carried out by a duly qualified Chartered Accountant whose appointment is approved by the UMBED body. He conducts periodical visits to the college and examines all books of records and financial statements. The whole process of auditing involves a careful scrutiny of the balance sheet of the college along with receipts and payments of the respective year. Any query, questions or objections raised by auditors are promptly dealt and addressed. Proper record of all expenses is maintained by the Accounts Department and is audited by the internal auditor on regular basis. The internal audit is the part of the institution and carried out on regular basis by the independent charted accountant appointed by the management of the institution. The internal audit unit verifies the supporting documents involving examination of vouchers, bill payments, quotations and approval from the Management. The college boasts of a robust and transparent financial management system. We have well laid down rules and processes for sanctioning expenditure and submission of expense summary for all college activities. Permission is secured from the principal for all upcoming expenses which is submitted to the accounts branch for release of funds. Emphasis is placed upon e-payment wherever feasible. After the event documentary evidence in the form of invoice, vouchers or receipt duly compiled in the form of an expense statement is submitted

File Description	Document
Report of Auditors of last five years signed by the Principal	**View Document**
Link for additional information	**View Document**

6.4.2

Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the last five years (not covered in Criterion III)(INR in Lakhs)

Response: 0

6.4.2.1 **Total funds received from non-government bodies, individuals, philanthropists during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Data as per Data Template	[View Document](#)
Link for additional information	[View Document](#)

6.4.3

Institutional strategies for mobilization of funds and the optimal utilization of resources are in place.

Response:

The details of the mobilization of funds for the last 5 years Optimal Utilisation of Resources:

1. **Institution Budget**: Every year annual budget is prepared well in advance as per the needs and requirements of the college. It incorporates budgets of academic department, research activities, computer lab, psychology lab, Library and sports. As per budget the College Team proceeds with the planned activities
2. Faculty salary & Faculty training.
3. **Library Books**: The above funds are utilized for purchasing the books for the library so that a rich learning resource centre can be provided to the students.
4. **Infrastructural Improvements:** College utilizes the above funds to bring required infrastructural changes in the premises from time to time like addition of Lift for students, additional furniture in the classes, smart boards etc.
5. **Gardening Expenses:** College utilizes a considerable amount on Gardening which keeps the environment green and healthy.
6. **Security Purpose:** At Uday Memorial B.Ed. College safety and security are primary concerns and is looked after constantly by appointing the security guards ensuring safety and security of each in the college.
7. **Learning material for activities**: College spends the above funds for purchase of learning material like charts, stationary material etc to conduct various activities in the college like micro

teaching, co curricular activities, Competitions, celebrations etc.

8. **Repair & Maintenance:** a considerable amount of funds is utilized on repair and maintenance of on-going wear and tear in the building.

9. **Insurance**: College utilizes the above mentioned funds for Insurance purposes as well.

10. **Electricity**: Constant power supply is ensured in the college so that no hindrance occurs in the smooth functioning of the Teaching-learning process.

11. **Housekeeping**: College ensures cleanliness and well sanitized premises to the inmates and for this purpose an adequate number of staff is appointed. College utilizes a handsome amount of funds on housekeeping to provide clean and hygienic premises.

12. **Internet Charges:** Uday Memorial B.Ed. College provides Wi-Fi enabled campus to students so that ICT can be integrated in the Teaching-Learning process. The above funds are mobilized to provide the Internet service to all the users.

13. **Attending in seminar / workshop and Research & Development**: The above funds are optimally utilized to support Research and Development by Faculty and Students. College offers assistance in carrying out Research work by sharing the load like providing seed money.

File Description	Document
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	[View Document](#)
Link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies

Response:

The IQAC has been established in the year 2016, Under the Chairmanship of the Principal. As per the resolution few teachers, two students, management members, members from the society are also the active members in the IQAC.

The Institution reviews its teaching-learning process periodically through IQAC or any other mechanism. The prime task of the IQAC is to develop a system for purposeful and consistent improvement in the overall performance of the institute and specifically of students.

In the pursuance for quality assurance, quality up-gradation, assessment and accreditation, and institutionalization the college has established the Internal Quality Assurance Cell. As soon as the IQAC was established in the college, the process of quality enhancement and sustenance was begun through different strategies. The IQAC is consistently working on to promote the quality culture in its all spheres of the college activities by channelized efforts towards promoting holistic academic excellence. The

IQAC monitors the implementation of vision and mission of the college. IQAC prepares perspective plan of development for the college and execute it in a strategic plan of every year.

It has been trying to institutionalize number of quality assurance strategies such as digitization of academic and administration facilities, gender equality, strengthening extension activities etc. Since then IQAC has become instrumental in suggesting a number of quality improvement measures in the college. During the assessment period the IQAC was successful in implementing and introducing several curricular, co-curricular and extracurricular activities. From 2018- onwards, IQAC was constituted with the following goals.

1. Communication of information on the various quality parameters of higher education elopement of Quality benchmarks for the various academic and administrative activities of the institution.
2. Documentation of the various activities leading to quality improvemen.
3. Obtaining, analyzing and action taken on feedback responses from students, parents, and alumni on quality-related institutional processes.

The institution would like to high light the following activities of the IQAC:

- Feedback from Students, Alumni, Principals and Teacher Educators.
- Improved teaching-learning and evaluation process.
- Effective delivery of curriculum and enhanced usage of ICT tools.
- Organizing Seminars/Workshops/Conferences and Endowment lecture series.
- Recognizing and felicitating distinguished alumni.
- Organizing staff training programmes.

File Description	Document
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	[View Document](#)
Link for additional information	[View Document](#)

6.5.2

The institution reviews its teaching-learning process periodically through IQAC or any other mechanism

Response:

Two way of reviews implementation of teaching learning reforms facilitated by the IQAC are:

1. Academic Review.
2. Implementation of ICT in teaching learning Process.

Academic Review:

The college follows a comprehensive mechanism of reviewing the teaching-learning processes and learning outcomes of Students.This evaluates the fulfillment of institutional parameters of planning, Execution and record-keeping of teaching practices, curricular, and co- curricular activities.

All the departments of the college abide by the institutional norms which are initiated by the IQAC such as:

- Timely submission of work.
- Timely distribution of time table among faculty.
- Course completion according to lesson plan.
- Academic and extracurricular work delegation within the department.
- Conduct of extra remedial classes.
- Teaching Students about all skills of teaching under Micro Teaching Workshop.

Use of ICT in teaching practices:

- Wherever applicable execution and moderation of internal assessment(s).
- Assessment of learning-outcome by identifying high Performing and low performing students.
- Analysis of end-semester examination results, and so on.
- Review of learning-outcome takes place by evaluating students' interactions in classroom, Participation in extracurricular activities, and their performance in internal assessment and end Semester examination.
- Evaluation of students (conducted through internal assessments like tests, assignments, Presentations and projects).

This exercise is based on the final internal assessment reports Submitted.

Teaching and Learning reforms:

The IQAC at College encourages and ensures continual reforms in teaching-learning methodologies. It motivates us on the adoption of ICT in teaching practices.

During COVID-19 times, teaching-learning has been supported by various virtual Platforms. These tools are used for video-lecture and interaction, sharing study materials, and Assessing assignments. Digital library facilities and e-resources Provide a repository of articles and e-books for teaching and research purposes.

To complement curricular learning, experiential learning takes place through educational tours, Industrial visits, field study, film screenings, skill-based workshops and webinars. Apart from this, capacity building programmes organized by Different Cell. NSS enhance the entrepreneurial, leadership and organizational skills. Add-on courses as C-TET classes and cyber Awareness Programme, and other skill development program also going on.

File Description	Document
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	[View Document](#)
Link for additional information	[View Document](#)

6.5.3

Average number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the last five years.

Response: 2.8

6.5.3.1 **Number of quality initiatives taken by IQAC or any other mechanism for promoting quality during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	1	3	4

File Description	Document
Report of the work done by IQAC or other quality mechanisms	[View Document](#)
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	[View Document](#)
Data as per Data Template	[View Document](#)
Link for additional information	[View Document](#)

6.5.4

Institution engages in several quality initiatives such as

1. Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements

2. Timely submission of AQARs (only after 1st cycle)

3. Academic Administrative Audit (AAA) and initiation of follow up action

4. Collaborative quality initiatives with other institution(s)

5. Participation in NIRF

Response: D. Any 1 of the above

File Description	Document
Supporting document of participation in NIRF	[View Document](#)
Data as per Data Template	[View Document](#)
Link to the minutes of the meeting of IQAC	[View Document](#)

6.5.5

Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives

Response:

One of the main functions of the IQAC of Uday Memorial B.Ed. College is to review the teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals to assure quality of education in the Institution.

Teaching, Learning activities are improvised, modified after taking the review and suggestions and implemented as per the needs. The IQAC has ensured gradual attributes like academic excellence, communication skills, personality development, leadership and global citizenship.

This process is prominently evident through the two following examples:

1. **MOU'S (Institutional tie-up) With Reputed Organisations for Hand Holding in Quality Assurance**

Uday Memorial B.Ed. College has signed a number of MOUs (institutional tie-up) with different reputed institutions & universities on the suggestion of IQAC to assure the quality of Education. The Institute constantly worked upon establishing the MOUs since its inception in 2018.

A total number of 6 (six) MoUs (institutional tie-up) has been signed and a number of activities have been conducted in collaboration with. Partner institutions. For details kindly follow the link given on the website. Following are the partner institutions signed institutional tie-up.

1. Radha Govind University, Ramghar, 19 Dec 2023
2. Jaspuria B.Ed. College,Ranchi,5 April, 2019
3. Govindpur Degree College, Cuttack, Odisha., 17 May, 2022
4. PJ College of Management & Technology,24 April 2024
5. Ramshobha College of Education, Chuttupalu, Ramgarh,27 April 2024
6. J D National B.Ed.College,Ranchi 28.8.2018
7. Karilopatna Degree College, Karilopatna, Odisha,13 Feb 2023
8. Team Lease Edtech Limited, Mumbai   8.5.2024

2. Constitution of Cells for smooth Functioning of Institution:

IQAC worked upon constitution of various cells since 2018 to decentralize the work among the members of staff and hence the below mentioned cells were constituted to streamline the work of the institute which is as follows:

- SC, ST and OBC and Minorities Cell.
- Placement and career Counseling Cell—This Cell Looks after the placement and coordinates with reputed schools for placement of trainees providing them adequate career counseling.
- Sports Cell, Looks after the sports related activities.
- Women Cell: This Cell Organises activities for women empowerment and upliftment of women celebrating womanhood.
- Examination Cell: This Cell Looks after Internal & external examination and maintains examination records.
- Alumni Cell, -- : Ensures alumni association with the Institute and organizes activities with pass out students.
- Grievance Cell, -- The cell works confidentially on each grievance and resolves them in a given timeline.
- Research and Publication Cell,-- Looks after the research and development of faculty and students. Also, working upon publication of journals

All these Cell and Committee are the key areas for maintaining and sustaining the Quality parameter in the institution.

The library has been upgraded and more equipped with DELNET software. we are having DIGITAL LIBRARY and reading space also Maintenance and Cleanness in Campus:

- Provide Door mats in each class
- Keep trash bins in each working station and class
- Removal of the broken, waste and unusable material.
- Encourage students and teachers to through away the unused materials immediately after use in the Dustbin.
- Cleanliness activities as part of community service under NSS scheme

File Description	Document
Relevant documentary evidence in support of the claim	[View Document](#)
Link for additional information	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has a stated energy policy streamlining ways of energy conservation,use of alternate sources of energy for meeting its power requirements

Response:

Uday Memorial B.Ed. College, Ranchi is committed to providing quality education to its students and in moulding them to be responsible stewards of nature. UMBED College has a well formuated Energy Policy Document aiming at conserving energy and harnessing alternate green sources of energy to satisfy its power demands efficiently and sustainably.

The Energy Conservation Strategies in UMBED involves different way to "Energy Conservation Cell" resolves its energy conservation policy with different actions taken time to time. Policy Statement Energy conservation is the practice to reduce the consumption of power by using energy saving measures and strategies. This can be achieved by its more efficacious use by involving the actual users i.e. the staff and the students in this practice. ACTION TAKEN our college has Well-designed building to maximize the use of natural light and ventilation. Sensitization of staff and students to turn off lights / fans when not in use. Used modern more cost-effective LED lights.

Use of alternate sources of energy for meeting its power requirements SOLAR ENERGY Uday Memorial B.Ed College, Ranchi takes effective steps on harnessing solar energy. Use of Solar is one of the easy ways to cut down electricity costs at institutions. In our area, we receive around 330 days of sunshine a year.Uday Memorial B.Ed College, Ranchi is situated in a very cool atmosphere.

It is a renewable energy source. Use of LED bulbs / power efficient equipment Uday Memorial B.Ed College, Ranchi has a policy of employing LED lights throughout the campus. The Institute initiates the implementation of replacing all the lights with LEDs. The entire campuses lit by LED lights. Initiatives were taken to bring awareness on the use of energy efficiency among the students. Sign boards are placed on the campus and awareness programs are also conducted.

Importance of energy efficiency and energy conservation among students, Apart from this it also has another alternate backup facility through UPS for computing.

Each optional class has a student in charge to see to it that the lights and fans and the compute and ICT facilities of the classrooms are switched off when not in use.

Any complaints regarding the electrical and electronic equipment is brought to the notice of the finance officer and is rectified.

File Description	Document
Institution energy policy document	[View Document](#)
Link for additional information	[View Document](#)

7.1.2

Institution has a stated policy and procedure for implementation of waste management

Response:

Institute enables several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. For this Institution has a clear stated policy and procedure to bring new innovations to save the environment. There are two types of waste available in the institution such as Bio-degradable & non-Degradable. Two types of dustbins are used to store the waste, in blue dustbin bio-degradable waste are kept & in green dustbin non-degradable waste are kept .The dry waste which includes paper, cardboard, plastics, scrap materials is separated from others .The institution used by hand sorting using bio-degradable waste such as vegetable waste, fruit waste to produce manure which used in the college garden. In the case of non-degradable waste the students of institution makes innovative & decorative items as their interim projects. Following the government of India's resolution to ban all single-useplastics, the administration declared the Uday Memorial B.Ed. College campus plastic free. The ban applies to all entities. Collection for newspapers and posters has been organized social awareness has been emphasized environmental protection by NSS and Green society. Workshop conducted among students with recycling the green society to raise awareness about plastic waste, food waste and menstrual waste.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Link for additional information	[View Document](#)

7.1.3

Institution waste management practices include

1. **Segregation of waste**
2. **E-waste management**
3. **Vermi-compost**
4. **Bio gas plants**
5. **Sewage Treatment Plant**

Response: B. Any 3 of the above

File Description	Document
Income Expenditure statement highlighting the specific components	[View Document](#)
Geo-tagged photographs	[View Document](#)
Documentary evidence in support of each selected response	[View Document](#)
Link for additional information	[View Document](#)

7.1.4

Institution has water management and conservation initiatives in the form of

1. Rain water harvesting

2. Waste water recycling

3. Reservoirs/tanks/ bore wells

4. Economical usage/ reduced wastage

Response: B. Any 3 of the above

File Description	Document
Income Expenditure statement highlighting the specific components	[View Document](#)
Geotagged photographs	[View Document](#)
Documentary evidence in support of the claim	[View Document](#)
Any additional link	[View Document](#)

7.1.5

Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment

Response:

Green campus initiatives include - The institutional initiatives for greening the campus are as follows: awareness for Use of Battery-powered vehicles, Pedestrian-friendly pathways, Ban on use of plastic, Landscaping, Students and staff are encouraged to use public transport and car pool to minimize vehicle usage and reduce pollution. Vehicles are parked away from the academic buildings to reduce the sound and air pollution. Also, some staff members use bicycle to avoid any kind of pollution. Institute has

pedestrian friendly pathways and excellent landscaping. Different types of dustbins are provided on campus to collect the plastic for careful disposal. Also, on all events regular announcements are made to reduce the use of plastics The entire campus is well maintained with a rich collection of trees and plants. The campus is enriched with greenery of 60% of total area which includes landscapes with grass, trees. The landscaping is made brilliantly to bring aesthetic sense and ambience to the campus. Energy efficient electronic gadgets and LED bulbs were used for newly constructed buildings and some of the incandescent and fluorescent tube lights are replaced with LED bulbs. Majority of the class rooms, laboratories, administrative blocks, computer centers, libraries, seminar halls and staff rooms are provided with LED lighting system also mentain cleanliness everyday to maintain environment. Green construction materials and construction practices have been used in the construction of college infrastructure.

File Description	Document
Documents and/or photographs in support of the claim	View Document
Link for additional information	View Document

7.1.6

Institution is committed to encourage green practices that include:

1. Encouraging use of bicycles / E-vehicles

2. Create pedestrian friendly roads in the campus

3. Develop plastic-free campus

4. Move towards paperless office

5. Green landscaping with trees and plants

Response: A. All of the above

File Description	Document
Videos / Geotagged photographs related to Green Practices adopted by the institution	[View Document](#)
Snap shots and documents related to exclusive software packages used for paperless office	[View Document](#)
Income Expenditure statement highlighting the specific components	[View Document](#)
Link for additional information	[View Document](#)

7.1.7

Percentage of expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)

Response: 0

7.1.7.1 **Total expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.34	0.48	0.36	0.46	0.39

File Description	Document
Income Expenditure statement on green initiatives, energy and waste management	[View Document](#)
Data as per Data Template	[View Document](#)
Link for additional information	[View Document](#)

7.1.8

Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges.

Response:

Uday Memorial B.Ed College is located amidst lush green environment and is surrounded by tribal villages. We adopted nearby village. We continuously remain in contact with the nearby school in which

for the study of local students, Tailoring and Computer skill are provided to the needy students. Also our institution is very actively in contact with the nearby village and villagers along with the head of the villages. We regularly visits the villages to make the villagers aware about the different things going on in the society through awareness programmers like one week Swaschatha Abhiyan dated – 04/01/2018 to 10/01/2018, Voter awareness program dated – 26/04/2019 & 09/05/2024, Blood donation camp dated -10/01/2018. Aids awareness programm dated-08/04/2024, voters awareness mainly based on local languages. We also provide employment distribute Sarees, Blanket and other necessary equipments to the locals time to time when needed.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Link for additional information	[View Document](#)

7.1.9

Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways

1. **Code of Conduct is displayed on the institution's website**
2. **Students and teachers are oriented about the Code of Conduct**
3. **There is a committee to monitor adherence to the Code of Conduct**
4. **Professional ethics programmes for students, teachers, administrators and other staff are organized periodically**

Response: A. All of the above

File Description	Document
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	[View Document](#)
Details of the Monitoring Committee, Professional ethics programmes, if any	[View Document](#)
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	[View Document](#)
Link for additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe at least two institutional best practices (as per NAAC format given on its website)

Response:

- **To face challenges regarding competition**
- **Skill development program**

Uday Memorial B.Ed. College constantly making effort for educational achievement with association of students. If it is necessary to be a school teacher, then it is mandatory to pass B.Ed as well as pass CTET. CTET is taught in our college under best practices. Every management has excellence in planning, managing, executing and evaluating. We organize CTET program for the students, in coordination with the staff. We aim to provide a good opportunity to the students to observe, learn and empower themselves. The main objective is to train students CTET with B.Ed in less time or same time. For all round development of B.Ed children, skill development program is done from time to time in the college. Communication skills, time management skills, focus on digital India, smart board learning, computer training, etc are various skill development program conducted by this institution. School Internships offer students the chance to put what they are learning into action, in a real-world environment. They will get to discover new things, familiarize with the new environment, follow the processes, and explore the career path. These activities also help the students to gain confidence, learn new skills and impart a sense of creativity by involving themselves in making arts and crafts. Apart from this, Uday Memorial B.Ed. College organizes skill development programs like action research, interview tricks with guidance and counseling, leadership skills, personality development programs, wall painting; NSS adventure camps, workshops on cyber defense, etc.

File Description	Document
Photos related to two best practices of the Institution	[View Document](#)
Link for additional information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Performance of the institution in one area of distinctiveness related to its vision, priority and thrust

Response:

The college has established its distinctive approach towards the comprehensive vision, which is essentially to maintain global standards, quality and value based education. The faculty members are encouraged and updated for applying in research grant projects. The students participate in the state and national level competitions and the best ideas are rewarded. The institution clearly points out towards a value based education based education based on the curriculum of the affiliating institute., combining it with the core vision with contemporary issues has evolved a number of best practices like:

The teaching and extracurricular activities are oriented in such a way that the mental health, physical disability, skill development related requirements do not take a backseat. To make students aware of the

wider social context in which they live, they are encouraged to participate in regular programs organized by the college including community service, blood donation, gender and environmental awareness.

The students are guided to work on innovative project ideas. In keeping with the institution's vision of imparting quality education with values in a holistic way for one and all. Accordingly, the institutions education and empathy for the less privileged sections of society. The institute has emerged strong in its pursuit for value based education to make this institution a centre for excellence in line with the mission of the institute. Our faculty members are committed to the mission of the institutes

File Description	Document
Photo and /or video of institutional performance related to the one area of its distinctiveness	[View Document](#)
Link for additional information	[View Document](#)

5. CONCLUSION

Additional Information :

Uday Memorial B. Ed. College is Recognised from NCTE and affiliated to Ranchi university, Ranchi. The institution are having 2(f) of UGC Act 1956. The students are coming to the institution with proper uniform. Different academic programmes organised from time to time. At the beginning session before the class the students and teacher assembled in the morning and do the flag hosting with national anthem and at the end of the session again they assembled and chant the Vande Mataram.

Concluding Remarks :

At last but not the list Uday Memorial B. Ed. College always maintained its quality Para meter in all sphere such as in Academics, co-curricular, Extra Curricular, Extension Activates from time to time. The outcome of the students in the university examination are really praise worthy. The institution organised Parent teacher meeting, Alumni meeting and invite different intellectuals and resource person to develop the knowledge of the students and teachers. The management of the college is very cooperative in all aspects and the institution stands on its own feet with qualitative output.